

Richfield Township Regular Board Meeting
Monday February 10, 2025 7:30 p.m.
Richfield Township Boardroom
5381 N. State Road – Davison, MI 48423

1. Call to Order.
2. Pledge of alliance /Greeting
3. Roll Call
4. Adopt the Agenda
5. Approve Previous Board Minutes January 13, 2025.
6. Public Comment Period
Person wishing to address the Board shall provide their name and address. Individuals shall be allowed three (3) minutes. Associations or group representatives shall be allowed five (5) minutes. Time may not be yielded to other speakers. Speakers will address the Chairperson. Comments shall be made in a professional manner.
7. Treasurer Report
8. Board Expenditures
9. Unfinished Business
10. New Business
 - A. Resolution 25-03 Par Plan Plan risk reduction grant application approval.
 - B. Resolution 25-02 March Board of Review right to protest.
 - C. Deputy wages
 - D. Fee schedule update
 - E. Internation Fire Code adoption – discussion only.
11. Department reports
 - A. Police
 - B. Fire
 - C. Parks
 - D. PC.
 - E. Bld./Zoning Code Enf.
12. General public comments
13. Board Comments/Announcements:
14. Next meeting, March 10, 2025
15. Adjournment

The Richfield Township board will provide necessary reasonable auxiliary aids and services, such as a signer for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon 7 days' notice to Richfield Township board. Individual with disabilities requiring auxiliary aids or services should contact the Richfield Board by writing or calling the following; Richfield Township, 5381 N. State Road, Davison, MI. 48423, **Phone: 810-653-3564**

**RICHFIELD TOWNSHIP
BOARD MEETING
January 13, 2025**

MEMBERS PRESENT:

Supervisor Joe Madore
Clerk Cheryl Campbell-Hoberg
Treasurer Brian Arnes
Trustee John Minto
Trustee Don Harris

OTHERS PRESENT: About 7 community members

CALL TO ORDER: The Richfield Township Board was called to order at 7:30 pm at Richfield Township, 5381 N. State Rd, Davison, MI 48423.

The Pledge of Allegiance was recited.

ADOPT THE AGENDA Motion by Arnes, second by Minto to approve. Motion carried unanimously.

APPROVE PREVIOUS BOARD MINUTES FOR December 9, 2024 Motion by Minto, second by Madore. Motion carried unanimously. **APPROVAL FOR BOARD MINUTES FOR SPECIAL MEETING JANUARY 8, 2025:** Motion by Minto, second by Madore to approve previous board minutes as presented. Motion carried unanimously.

PUBLIC COMMENTS- Commissioner Brian Flewelling introduced himself.

TREASURERS REPORT: Mr. Arnes stated residents have been coming in to pay their taxes. Motion by Madore, second by Campbell-Hoberg to approve Treasurer’s report as presented. Motion carried unanimously.

APPROVE BOARD EXPENDITURES: Motion by Madore, second by Arnes to approve board expenditures as presented. Roll Call: Madore- yes, Harris- yes, Arnes- yes, Minto – yes, Campbell-Hoberg- yes. Motion carried unanimously.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

A. APPOINTMENT OF PLANNING COMMISSION: Motion by Madore to appoint Cody Hedge, second by Arnes to approve. Motion carried unanimously.

B. APPOINTMENT OF FIRE AUTHORITY ROTATING MEMBER: Motion to appoint A.J. Babcock made by Madore second by Campbell-Hoberg, motion carried unanimously.

RESOLUTION 25-01: Poverty exemption guidelines- Motion to approve made by Madore, second by Minto. Motion carried unanimously

DEPARTMENT REPORTS: POLICE, FIRE: PARKS

GENERAL PUBLIC COMMENTS:

BOARD COMMENTS-

Next meeting is February 10, 2025

Meeting adjourned 7:54 pm

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Treasurer's Report
Richfield Township
Jan Feb-25

SEWER FUND INVESTMENTS

Elga Credit Union/Q
Kestra Bonds- Sewer/009Q

Moved to MIClass	
	\$289,613.41
	<u>\$289,613.41</u>

GENERAL FUND(General, Sewer, Water)-Huntington

Checking
Balance
Revenues
Expenditures

	\$	3,358,295.60
	\$	1,345,122.54
	\$	1,260,212.57
Balance		<u>3,443,205.57</u>

GENERAL FUND INVESTMENTS

Kestra Bonds/005M

	<u>\$413,798.84</u>
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TAX FUND - ELGA

Balance
Revenues
Expenditures

	\$3,583,598.60
	\$2,079,712.60
	\$4,561,519.06
Balance	<u>\$1,101,792.14</u>

MICHIGAN CLASS

GENERAL
SEWER AND WATEI

	\$902,755.85
	\$836,792.55

TOTAL

	<u>\$1,739,548.40</u>
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Brian Arnes
Treasurer

GRAND TOTAL

	<u>\$5,886,166.22</u>
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GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR		YTD BALANCE	NORMAL	ABNORMAL	AVAILABLE	% BDC
		ORIGINAL	BUDGET	MONTH 01/31/2025	INCREASE (DECREASE)					
Fund 101 - GENERAL FUND										
Revenues										
Dept 000										
101-000-410.000	CURRENT PROPERTY TAX	252,385.90		127,129.33		141,576.18			110,809.72	56.10
101-000-434.000	TRAILER PARK FEES	3,200.00		285.00		1,981.00			1,219.00	61.91
101-000-447.000	ADMINISTRATION FEE	80,000.00		32,603.85		71,778.65			8,221.35	89.72
101-000-451.000	FIRE MILLAGE	200,330.00		115,234.68		129,929.42			70,400.58	64.86
101-000-453.000	CURRENT POLICE ASSESSMENT	1,234,000.00		561,167.43		632,265.27			601,734.73	51.24
101-000-456.000	WEEDS/MOWING	2,100.00		1,050.00		1,050.00			1,050.00	50.00
101-000-457.000	MISC ASSESSETS	7,690.00		7,161.55		8,509.43			(819.43)	110.66
101-000-477.000	FRANCHISE FEES	115,000.00		0.00		28,345.39			86,654.61	24.65
101-000-481.000	CONTRACTOR LICENSES	150.00		0.00		0.00			150.00	0.00
101-000-490.000	BUILDING PERMITS	40,000.00		868.25		22,467.07			17,532.93	56.17
101-000-522.000	CDBG GRANT	4,800.00		0.00		6,712.74			(1,912.74)	139.85
101-000-542.000	LIQUOR LICENSE FEES	3,000.00		0.00		3,155.35			(155.35)	105.18
101-000-543.000	LEORTC POLICE TRAINING - 302	750.00		0.00		1,597.36			(847.36)	212.98
101-000-544.000	CPE MCOLES	0.00		0.00		12,000.00			(12,000.00)	100.00
101-000-550.000	METRO MAINTENANCE REVENUE	4,000.00		0.00		0.00			4,000.00	0.00
101-000-574.000	STATE SHARED REVENUE	995,000.00		161,766.00		514,902.00			480,098.00	51.75
101-000-602.000	BOARD OF APPEALS	200.00		0.00		0.00			200.00	0.00
101-000-603.000	PLANNING COMMISSION	1,200.00		0.00		1,450.00			(250.00)	120.83
101-000-614.000	LAND REVISIONS	150.00		0.00		150.00			0.00	100.00
101-000-615.806	PARKS & REC	750.00		0.00		0.00			750.00	0.00
101-000-617.000	POLICE REPORTS	1,200.00		188.05		716.75			483.25	59.73
101-000-618.000	VEHICLE IMPOUND	3,000.00		240.00		2,700.00			300.00	90.00
101-000-640.000	PAVILION FEE	200.00		0.00		100.00			100.00	50.00
101-000-656.000	DISTRICT COURT FEES	11,000.00		557.70		5,561.04			5,438.96	50.55
101-000-665.000	INTEREST	10,000.00		28.39		18,136.78			(8,136.78)	181.37
101-000-673.000	SALE OF FIXED ASSETS	7,000.00		0.00		0.00			7,000.00	0.00
101-000-675.000	MISCELLANEOUS	5,000.00		38.21		4,282.22			717.78	85.64
Total Dept 000		2,982,105.90		1,008,318.44		1,609,366.65			1,372,739.25	53.97
TOTAL REVENUES		2,982,105.90		1,008,318.44		1,609,366.65			1,372,739.25	53.97
Expenditures										
Dept 101 - ADMINISTRATION										
101-101-701.020	SALARY/EMPLOYEE	56,444.36		3,540.37		25,221.66			31,222.70	44.68
101-101-701.050	SALARY/TRUSTEES	13,940.00		980.80		7,110.78			6,829.22	51.01
101-101-701.100	SALARY/SUPERVISOR	11,845.00		867.68		6,327.46			5,517.54	53.42
101-101-701.200	SALARY/TREASURER	6,180.00		221.86		1,494.37			4,685.63	24.18
101-101-701.300	SALARY/CLERK	4,328.20		332.92		2,413.74			1,914.46	55.77
101-101-707.000	PENSION	16,247.25		1,068.09		7,903.77			8,343.48	48.65
101-101-712.000	INSURANCE BENEFITS	35,297.39		3,712.89		25,601.07			9,696.32	72.53
101-101-714.000	MEETING WAGES	200.00		15.97		15.97			184.03	7.99
101-101-719.000	HEALTH - ADMIN FEE	2,200.00		219.67		1,634.69			565.31	74.30
101-101-720.000	SOCIAL SECURITY	7,094.42		447.24		3,200.79			3,893.63	45.12
101-101-725.000	RETIREMENT BENEFITS	10,000.00		0.00		0.00			10,000.00	0.00
101-101-727.000	OFFICE SUPPLIES & POSTAGE	9,200.00		575.76		2,375.63			6,824.37	25.82
101-101-808.000	PROFESSIONAL FEES	3,000.00		0.00		1,098.00			1,902.00	36.60
101-101-810.000	MEMBERSHIP DUES	6,057.57		112.50		6,999.28			(941.71)	115.55
101-101-860.000	MILEAGE	650.00		0.00		0.00			650.00	0.00
101-101-869.000	GASOLINE & OIL TOWNSHIP VEHICLE	2,000.00		62.00		369.06			1,630.94	18.45
101-101-901.000	NOTICES & PRINTING	3,000.00		50.30		50.30			2,949.70	1.68
101-101-921.000	TELEPHONE & INTERNET EXPENSE	2,160.00		234.95		1,644.65			515.35	76.14
101-101-922.000	UTILITIES	0.00		18.48		97.50			(97.50)	100.00

User: TRACEY HOOK

PERIOD ENDING 01/31/2025

% Fiscal Year Completed: 58.90

DB: Richfield Twp

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET		ACTIVITY FOR MONTH 01/31/2025		YTD BALANCE 01/31/2025		AVAILABLE BALANCE		% BGD
		BUDGET	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND										
Expenditures										
101-101-931.000	EQUIPMENT MAINTENANCE	8,490.75	2,045.89			5,393.80		3,096.95		63.53
101-101-956.000	MISCELLANEOUS	4,800.00	6.61			7,164.95		(2,364.95)		149.27
101-101-958.000	CONFERENCE & WORKSHOPS	2,500.00	0.00			300.00		2,200.00		12.00
101-101-963.000	INSURANCE & BONDS	10,266.60	0.00			10,396.80		(130.20)		101.27
101-101-970.000	CAPITAL OUTLAY	25,000.00	0.00			11,256.86		13,743.14		45.03
Total Dept 101 - ADMINISTRATION		240,901.54	14,513.98			128,071.13		112,830.41		53.16
Dept 171 - SUPERVISOR										
101-171-701.020	SALARY/EMPLOYEE	1,412.42	109.17			788.16		624.26		55.80
101-171-701.100	SALARY/SUPERVISOR	14,214.00	867.68			6,327.60		7,886.40		44.52
101-171-707.000	PENSION	1,955.26	123.62			931.14		1,024.12		47.62
101-171-712.000	INSURANCE BENEFITS	9,790.58	648.67			4,627.82		5,162.76		47.27
101-171-720.000	SOCIAL SECURITY	1,195.42	74.28			543.92		651.50		45.50
101-171-727.000	OFFICE SUPPLIES & POSTAGE	300.00	21.19			127.14		172.86		42.38
101-171-956.000	MISCELLANEOUS	300.00	0.00			440.19		(140.19)		146.73
101-171-958.000	CONFERENCE & WORKSHOPS	750.00	0.00			10.00		740.00		1.33
Total Dept 171 - SUPERVISOR		29,917.68	1,844.61			13,795.97		16,121.71		46.11
Dept 215 - CLERK										
101-215-701.300	SALARY/CLERK	30,297.40	1,997.62			14,482.90		15,814.50		47.80
101-215-701.310	SALARY/CLERK DEPUTY	1,500.00	21.75			1,027.33		472.67		68.49
101-215-707.000	PENSION	5,711.94	299.64			2,247.30		3,464.64		39.34
101-215-712.000	INSURANCE BENEFITS	24,076.08	881.06			8,513.15		15,562.93		35.36
101-215-720.000	SOCIAL SECURITY	2,432.50	150.23			1,171.29		1,261.21		48.15
101-215-727.000	OFFICE SUPPLIES & POSTAGE	1,000.00	12.50			1,060.64		(60.64)		106.06
101-215-810.000	MEMBERSHIP DUES	200.00	0.00			0.00		200.00		0.00
101-215-860.000	MILEAGE	100.00	0.00			0.00		100.00		0.00
101-215-931.000	EQUIPMENT MAINTENANCE	500.00	0.00			0.00		500.00		0.00
101-215-956.000	MISCELLANEOUS	100.00	0.00			55.00		45.00		55.00
101-215-958.000	CONFERENCE & WORKSHOPS	1,000.00	244.50			254.50		745.50		25.45
101-215-998.000	CONTINGENCY	250.00	0.00			0.00		250.00		0.00
Total Dept 215 - CLERK		67,167.92	3,607.30			28,812.11		38,355.81		42.90
Dept 223 - AUDIT										
101-223-805.000	PROFESSIONAL FEES - AUDIT	7,750.00	0.00			10,885.00		(3,135.00)		140.45
Total Dept 223 - AUDIT		7,750.00	0.00			10,885.00		(3,135.00)		140.45
Dept 253 - TREASURER										
101-253-701.200	SALARY/TREASURER	28,122.35	1,426.14			9,590.71		18,531.64		34.10
101-253-701.210	SALARY/DEPUTY TREASURER	7,482.66	0.00			0.00		7,482.66		0.00
101-253-707.000	PENSION	3,090.00	213.92			1,454.66		1,635.34		47.08
101-253-712.000	INSURANCE BENEFITS	12,924.25	1,128.17			2,381.86		10,542.39		18.43
101-253-720.000	SOCIAL SECURITY	2,723.78	106.57			731.22		1,992.56		26.85
101-253-727.000	OFFICE SUPPLIES & POSTAGE	300.00	0.00			53.00		247.00		17.67
101-253-810.000	MEMBERSHIP DUES	60.00	0.00			0.00		60.00		0.00
101-253-860.000	MILEAGE	600.00	0.00			0.00		600.00		0.00
101-253-931.000	EQUIPMENT MAINTENANCE	250.00	0.00			93.27		156.73		37.31
101-253-956.000	MISCELLANEOUS	200.00	0.00			0.00		200.00		0.00

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR		YTD BALANCE		AVAILABLE	
		ORIGINAL BUDGET	INCREASE (DECREASE)	MONTH 01/31/2025	NORMAL (ABNORMAL)	01/31/2025	NORMAL (ABNORMAL)	BALANCE	% BDC
									USED
Fund 101 - GENERAL FUND									
Expenditures									
101-253-958-000	CONFERENCE & WORKSHOPS	500.00	0.00	130.00		370.00		26.00	
Total Dept 253 - TREASURER		56,253.04	2,874.80	14,434.72		41,818.32		25.66	
Dept 257 - PROPERTY TAX ADMINISTRATION									
101-257-701.020	SALARY/EMPLOYEE	17,359.80	1,676.14	11,231.92		6,127.88		64.70	
101-257-701.100	SALARY/SUPERVISOR	4,738.00	397.68	2,900.16		1,837.84		61.21	
101-257-701.200	SALARY/TREASURER	10,300.00	792.31	5,328.21		4,971.79		51.73	
101-257-701.210	SALARY/DEPUTY TREASURER	1,800.00	0.00	0.00		1,800.00		0.00	
101-257-701.400	ASSESSOR SALARY	49,884.12	3,228.92	27,391.38		22,492.74		54.91	
101-257-703.000	OVERTIME	100.00	0.00	0.00		100.00		0.00	
101-257-707.000	PENSION	5,260.94	465.59	3,232.73		2,028.21		61.45	
101-257-712.000	INSURANCE BENEFITS	15,154.30	1,739.26	9,259.48		5,894.82		61.10	
101-257-716.000	BOARD OF REVIEW WAGES	2,500.00	0.00	1,800.00		700.00		72.00	
101-257-720.000	SOCIAL SECURITY	6,432.27	463.66	3,686.08		2,746.19		57.31	
101-257-725.000	RETIREMENT BENEFITS	10,000.00	0.00	0.00		10,000.00		0.00	
101-257-727.000	OFFICE SUPPLIES & POSTAGE	1,750.00	(5.52)	1,487.15		262.85		84.98	
101-257-807.000	TAX BILLS	7,600.00	350.00	981.65		6,618.35		12.92	
101-257-808.000	PROFESSIONAL FEES	1,782.00	0.00	80.50		1,701.50		4.52	
101-257-810.000	MEMBERSHIP DUES	150.00	0.00	0.00		150.00		183.33	
101-257-860.000	MILEAGE	150.00	0.00	111.35		38.65		74.23	
101-257-901.000	NOTICES & PRINTING	2,400.00	0.00	0.00		2,400.00		0.00	
101-257-931.000	EQUIPMENT MAINTENANCE	2,941.60	709.58	2,724.41		217.19		92.62	
101-257-956.000	MISCELLANEOUS	100.00	0.00	129.30		(29.30)		129.30	
101-257-958.000	CONFERENCE & WORKSHOPS	800.00	0.00	0.00		800.00		0.00	
101-257-961.000	MISC. COUNTY CHARGES	100.00	0.00	0.00		100.00		0.00	
101-257-962.000	TAX TRIBUNAL FEE	1,000.00	0.00	0.00		1,000.00		0.00	
101-257-970.000	CAPITAL OUTLAY	500.00	0.00	0.00		500.00		0.00	
Total Dept 257 - PROPERTY TAX ADMINISTRATION		142,803.03	9,817.62	70,619.32		72,183.71		49.45	
Dept 262 - ELECTION									
101-262-701.300	SALARY/CLERK	2,024.00	332.92	2,413.72		(389.72)		119.25	
101-262-701.310	SALARY/CLERK DEPUTY	1,963.00	195.75	9,245.41		(7,282.41)		470.98	
101-262-707.000	PENSION	0.00	49.94	374.55		(374.55)		100.00	
101-262-712.000	INSURANCE BENEFITS	0.00	0.00	122.79		(122.79)		100.00	
101-262-715.000	ELECTION FEES	22,000.00	0.00	21,590.00		410.00		98.14	
101-262-720.000	SOCIAL SECURITY	305.01	39.73	2,078.06		(1,773.05)		681.31	
101-262-727.000	OFFICE SUPPLIES & POSTAGE	2,000.00	0.00	6,418.27		(4,418.27)		320.91	
101-262-860.000	MILEAGE	2,000.00	0.00	0.00		2,000.00		0.00	
101-262-901.000	NOTICES & PRINTING	3,000.00	0.00	0.00		3,000.00		0.00	
101-262-931.000	EQUIPMENT MAINTENANCE	5,000.00	0.00	12,551.03		(7,551.03)		251.02	
101-262-956.000	MISCELLANEOUS	1,500.00	0.00	300.00		1,200.00		20.00	
101-262-957.000	TRAINING	1,000.00	0.00	230.00		770.00		23.00	
101-262-958.000	CONFERENCE & WORKSHOPS	1,000.00	0.00	0.00		1,000.00		0.00	
101-262-970.000	CAPITAL OUTLAY	1,500.00	0.00	0.00		1,500.00		0.00	
101-262-998.000	CONTINGENCY	100.00	0.00	0.00		100.00		0.00	
Total Dept 262 - ELECTION		43,392.01	618.34	55,323.83		(11,931.82)		127.50	
Dept 265 - TOWNSHIP HALL									
101-265-741.000	OPERATING SUPPLIES	500.00	70.00	465.43		34.57		93.09	
101-265-743.000	JANITORIAL SUPPLIES	1,000.00	48.74	278.28		721.72		27.83	

2024-25 ORIGINAL BUDGET INCREASE (DECREASE) MONTH 01/31/2025 ACTIVITY FOR MONTH 01/31/2025 YTD BALANCE 01/31/2025 AVAILABLE BALANCE % BDT USED

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE (DECREASE)	MONTH 01/31/2025	ACTIVITY FOR MONTH 01/31/2025	YTD BALANCE 01/31/2025	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	% BDT USED
Fund 101 - GENERAL FUND									
Expenditures									
101-265-809-000	JANITORIAL SERVICES	5,200.00	852.20		852.20	3,242.32		1,957.68	62.35
101-265-811-000	WEEDS	1,000.00	0.00		0.00	120.00		880.00	12.00
101-265-812-000	SNOW & GRASS REMOVAL	9,000.00	1,900.00		1,900.00	4,492.51		4,507.49	49.92
101-265-922-000	UTILITIES	9,897.64	1,161.22		1,161.22	5,829.42		4,068.22	58.90
101-265-930-000	BUILDING REPAIRS	15,000.00	0.00		0.00	3,415.74		11,584.26	22.77
101-265-930-001	BUILDING REMODELING	2,000.00	0.00		0.00			2,000.00	0.00
101-265-956-000	MISCELLANEOUS	1,000.00	173.49		173.49	409.29		590.71	40.93
101-265-970-000	CAPITAL OUTLAY	15,000.00	0.00		0.00	1,214.38		13,785.62	8.10
Total Dept 265 - TOWNSHIP HALL		59,597.64	4,205.65		4,205.65	19,467.37		40,130.27	32.66
Dept 266 - ATTORNEY									
101-266-802-000	PROFESSIONAL FEES ATTN	13,000.00	217.00		217.00	465.00		12,535.00	3.58
Total Dept 266 - ATTORNEY		13,000.00	217.00		217.00	465.00		12,535.00	3.58
Dept 301 - POLICE DEPARTMENT									
101-301-701-055	SHIFT PREMIUM	0.00	2,821.05		2,821.05	21,797.76		(21,797.76)	100.00
101-301-701-500	SALARY/POLICE COMMAND	178,000.00	13,307.70		13,307.70	97,123.13		80,876.87	54.56
101-301-701-505	SALARY/OFFICERS	456,897.75	14,002.65		14,002.65	117,331.24		339,566.51	25.68
101-301-701-506	SALARY / OFFICERS SHIFT PREMIUM	1,500.00	13,235.00		13,235.00	100,589.31		(99,089.31)	6,705.95
101-301-701-510	SALARY/DISPATCHER & ACCOUNTANT	54,780.71	4,337.01		4,337.01	34,540.93		20,239.78	63.05
101-301-703-000	OVERTIME	18,000.00	3,302.00		3,302.00	12,115.07		5,884.93	67.31
101-301-704-000	OVERTIME SHIFT PREMIUM	13,500.00	3,391.09		3,391.09	9,461.14		4,038.86	70.08
101-301-707-000	PENSION	261,609.52	28,069.85		28,069.85	195,478.89		66,130.63	74.72
101-301-709-000	COURT APPEARANCE	4,000.00	142.88		142.88	3,684.43		315.57	92.11
101-301-712-000	INSURANCE BENEFITS	170,456.13	14,075.37		14,075.37	102,044.03		68,412.10	59.87
101-301-712-001	INSURANCE - RETIREES	19,367.73	9,651.62		9,651.62	70,777.83		(51,410.10)	365.44
101-301-713-000	HOLIDAY PAY	21,300.00	7,805.68		7,805.68	15,030.06		6,269.94	70.56
101-301-720-000	SOCIAL SECURITY	57,105.60	4,724.88		4,724.88	31,278.44		25,827.16	54.77
101-301-725-000	RETIREMENT BENEFITS - OPEB	125,000.00	0.00		0.00	0.00		125,000.00	0.00
101-301-727-000	OFFICE SUPPLIES & POSTAGE	4,000.00	122.45		122.45	1,741.74		2,258.26	43.54
101-301-741-000	OPERATING SUPPLIES	3,500.00	375.53		375.53	1,949.28		1,550.72	55.69
101-301-743-000	JANITORIAL SUPPLIES	1,000.00	48.74		48.74	278.27		721.73	27.83
101-301-746-000	UNIFORM EXPENSE	4,500.00	185.75		185.75	2,734.82		1,765.18	60.77
101-301-790-000	AUTO SUPPLIES	3,000.00	44.04		44.04	113.00		2,887.00	3.77
101-301-796-000	GASOLINE & OIL POLICE VEHICLES	29,500.00	2,126.58		2,126.58	12,272.11		17,227.89	41.60
101-301-802-000	PROFESSIONAL FEES ATTN	24,000.00	1,603.50		1,603.50	9,364.50		14,635.50	39.02
101-301-809-000	JANITORIAL SERVICES	5,200.00	852.20		852.20	3,242.33		1,957.67	62.35
101-301-810-000	MEMBERSHIP DUES - POLICE	11,100.00	0.00		0.00	7,667.31		3,432.69	69.07
101-301-885-000	DRUG FORFEITURE	1,000.00	0.00		0.00	0.00		1,000.00	0.00
101-301-901-000	NOTICES & PRINTING	2,200.00	0.00		0.00	0.00		2,200.00	0.00
101-301-921-000	TELEPHONE & INTERNET EXPENSE	5,110.00	410.14		410.14	2,515.83		2,594.17	49.23
101-301-922-000	UTILITIES	20,021.46	1,541.24		1,541.24	7,529.43		12,492.03	37.61
101-301-931-000	EQUIPMENT MAINTENANCE	20,079.30	2,629.81		2,629.81	10,857.52		9,221.78	54.07
101-301-932-000	AUTO REPAIR	6,500.00	620.97		620.97	7,157.35		(657.35)	110.11
101-301-933-000	RADIO REPAIR	500.00	0.00		0.00	202.50		297.50	59.50
101-301-956-000	MISCELLANEOUS	2,480.00	65.96		65.96	1,606.26		873.74	64.77
101-301-957-000	TRAINING	6,250.00	2,685.50		2,685.50	3,359.50		2,890.50	53.75
101-301-957-020	302 TRAINING	2,800.00	0.00		0.00	1,597.36		1,202.64	57.05
101-301-957-030	CPE MCOLES	0.00	0.00		0.00	859.32		(859.32)	100.00
101-301-958-000	CONFERENCE & WORKSHOPS	2,000.00	0.00		0.00	2,144.98		(144.98)	107.25
101-301-963-000	INSURANCE & BONDS	25,177.40	0.00		0.00	24,239.80		937.60	96.28
101-301-970-000	CAPITAL OUTLAY	66,000.00	0.00		0.00	81,244.47		(15,244.47)	123.10

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 01/31/2025 INCREASE (DECREASE)	YTD BALANCE 01/31/2025 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDCGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 301 - POLICE DEPARTMENT		1,627,435.60	132,199.19	994,826.67	632,608.93	61.13
Dept 336 - FIRE DEPARTMENT						
101-336-720.000	SOCIAL SECURITY	53.59	0.00	40.93	12.66	76.38
101-336-727.000	OFFICE SUPPLIES & POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-336-803.000	MEETING FEES	700.00	0.00	535.00	165.00	76.43
101-336-804.000	FIRE RUNS	196,155.04	41,789.87	92,706.26	103,448.78	47.26
101-336-901.000	NOTICES & PRINTING	2,200.00	0.00	801.73	1,398.27	36.44
Total Dept 336 - FIRE DEPARTMENT		200,108.63	41,789.87	94,083.92	106,024.71	47.02
Dept 371 - BLDG/ZONING/ORD/CODE DEPT						
101-371-701.020	SALARY/EMPLOYEE	19,933.99	3,371.77	23,473.53	(3,539.54)	117.76
101-371-701.050	SALARY/TRUSTEES	425.00	32.68	236.92	188.08	55.75
101-371-701.100	SALARY/SUPERVISOR	4,738.00	361.51	2,636.44	2,101.56	55.64
101-371-702.800	FEES/INSPECTIONS	23,040.00	0.00	0.00	23,040.00	0.00
101-371-707.000	PENSION	4,190.77	395.00	2,777.00	1,413.77	66.26
101-371-712.000	INSURANCE BENEFITS	8,408.26	970.39	6,281.59	2,126.67	74.71
101-371-720.000	SOCIAL SECURITY	1,919.92	287.87	1,986.44	(66.52)	103.46
101-371-727.000	OFFICE SUPPLIES & POSTAGE	200.00	0.00	0.00	200.00	0.00
101-371-806.000	ORDINANCE VIOLATION	3,000.00	0.00	597.74	2,402.26	19.92
101-371-808.000	PROFESSIONAL FEES	1,500.00	0.00	370.32	1,129.68	24.69
101-371-810.000	MEMBERSHIP DUES	700.00	0.00	100.00	600.00	14.29
101-371-860.000	MILEAGE	2,000.00	75.98	718.34	1,281.66	35.92
101-371-922.000	UTILITIES	2,000.00	12.32	65.01	1,934.99	3.25
101-371-931.000	EQUIPMENT MAINTENANCE	1,097.60	428.75	1,198.30	(100.70)	109.17
101-371-956.000	MISCELLANEOUS	0.00	0.00	520.00	(520.00)	100.00
101-371-958.000	CONFERENCE & WORKSHOPS	800.00	0.00	0.00	800.00	0.00
Total Dept 371 - BLDG/ZONING/ORD/CODE DEPT		73,953.54	5,936.27	40,961.63	32,991.91	55.39
Dept 401 - PLANNING COMMISSION						
101-401-701.020	SALARY/EMPLOYEE	5,473.08	777.43	5,625.58	(152.50)	102.79
101-401-701.050	SALARY/TRUSTEES	0.00	32.68	236.92	(236.92)	100.00
101-401-701.100	SALARY/SUPERVISOR	2,369.00	144.62	1,054.72	1,314.28	44.52
101-401-702.600	PLANNING ADMIN. WAGES	6,400.00	393.84	2,855.33	3,544.67	44.61
101-401-707.000	PENSION	1,295.97	90.57	678.09	617.88	52.32
101-401-712.000	INSURANCE BENEFITS	2,673.26	219.39	1,370.77	1,302.49	51.28
101-401-717.000	PLANNING COMMISSION WAGES	2,100.00	0.00	850.00	1,250.00	40.48
101-401-720.000	SOCIAL SECURITY	599.92	103.09	820.60	(220.68)	136.78
101-401-727.000	OFFICE SUPPLIES & POSTAGE	300.00	0.00	105.00	195.00	35.00
101-401-808.000	PROFESSIONAL FEES	1,200.00	0.00	0.00	1,200.00	0.00
101-401-810.000	MEMBERSHIP DUES	675.00	0.00	780.00	(105.00)	115.56
101-401-901.000	NOTICES & PRINTING	200.00	0.00	209.70	(9.70)	104.85
101-401-956.000	MISCELLANEOUS	200.00	0.00	25.86	174.14	12.93
101-401-958.000	CONFERENCE & WORKSHOPS	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 401 - PLANNING COMMISSION		24,986.23	1,761.62	14,612.57	10,373.66	58.48
Dept 410 - BOARD OF APPEALS						
101-410-701.020	SALARY/EMPLOYEE	3,634.04	285.33	2,063.36	1,570.68	56.78

User: TRACEY HOOK
 DB: Richfield Twp
 PERIOD ENDING 01/31/2025
 % Fiscal Year Completed: 58.90

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 01/31/2025 INCREASE (DECREASE)	YTD BALANCE 01/31/2025 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDCGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-806-963.000	INSURANCE & BONDS	9,000.00	0.00	9,351.20	(351.20)	103.90
101-806-978.000	CAPITAL IMPROVEMENTS	120,000.00	0.00	0.00	120,000.00	0.00
Total Dept 806 - PARKS AND RECREATION						
		143,935.00	48.69	13,227.72	130,707.28	9.19
TOTAL EXPENDITURES						
		2,946,851.51	223,597.32	1,618,212.80	1,328,638.71	54.91
Fund 101 - GENERAL FUND:						
TOTAL REVENUES						
2,982,105.90		1,008,318.44		1,609,366.65	1,372,739.25	53.97
2,946,851.51		223,597.32		1,618,212.80	1,328,638.71	54.91
NET OF REVENUES & EXPENDITURES						
		35,254.39	784,721.12	(8,846.15)	44,100.54	25.09
Fund 219 - STREET LIGHTING FUND						
Revenues						
Dept 000						
219-000-459.000	STREET LIGHT SPECIAL ASSESSMEN	28,518.88	18,800.02	20,227.21	8,291.67	70.93
219-000-665.000	INTEREST	0.00	0.49	33.49	(33.49)	100.00
Total Dept 000						
		28,518.88	18,800.51	20,260.70	8,258.18	71.04
TOTAL REVENUES						
		28,518.88	18,800.51	20,260.70	8,258.18	71.04
Expenditures						
Dept 101 - ADMINISTRATION						
219-101-923.001	VASSAR ROAD	734.24	84.16	560.88	173.36	76.39
219-101-923.002	CRANDON DRIVE	602.16	58.12	349.80	252.36	58.09
219-101-923.003	DAVISON HILLS	150.80	14.53	88.35	62.45	58.59
219-101-923.004	OAKBROOKE ESTATES	3,008.72	290.60	1,749.00	1,259.72	58.13
219-101-923.005	POTTER ROAD	150.80	14.53	87.45	63.35	57.99
219-101-923.006	IRISH ROAD	1,504.88	145.30	874.50	630.38	58.11
219-101-923.007	WINTER HUE LANE	150.80	14.53	87.45	63.35	57.99
219-101-923.008	AUTO AUCTION	150.80	14.53	87.45	63.35	57.99
219-101-923.009	GALE ROAD	902.72	87.18	524.70	378.02	58.12
219-101-923.010	VICTORIA STATION	602.16	58.12	349.80	252.36	58.09
219-101-923.011	HUNT FARMS	1,654.64	159.83	961.95	692.69	58.14
219-101-923.012	VICTORIA STATION II	2,557.36	247.01	1,486.65	1,070.71	58.13
219-101-923.013	FOUR SEASONS III	1,805.44	174.36	1,049.40	756.04	58.12
219-101-923.014	FOUR SEASONS II	902.72	87.18	524.70	378.02	58.12
219-101-923.015	TIGER RUN TRAIL	1,579.76	152.57	918.24	661.52	58.13
219-101-923.016	HUNT FARMS II	1,955.20	188.89	1,136.85	818.35	58.14
219-101-923.017	SANDY HOLLOW	977.60	94.45	568.44	409.16	58.15
219-101-923.018	FOREST CK WEST PH 2	902.72	87.18	524.70	378.02	58.12
219-101-923.019	DANIA/VANADIA	5,671.12	662.88	3,783.84	1,887.28	66.72
219-101-923.020	ORCHARD LAKE	451.36	43.59	262.35	189.01	58.12
219-101-923.021	VICTORIA ESTATES 2	902.72	87.18	524.70	378.02	58.12
219-101-923.022	HUNT FARMS #3	1,053.52	101.71	612.15	441.37	58.11
219-101-923.025	HAWK DRIVE	146.64	0.00	0.00	146.64	0.00
Total Dept 101 - ADMINISTRATION						
		28,518.88	2,868.43	17,113.35	11,405.53	60.01

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BGD
		MONTH 01/31/2025	01/31/2025			
		ORIGINAL	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Fund 219 - STREET LIGHTING FUND						
Expenditures						
TOTAL EXPENDITURES		28,518.88	2,868.43	17,113.35	11,405.53	60.01
Fund 219 - STREET LIGHTING FUND:						
TOTAL REVENUES		28,518.88	18,800.51	20,260.70	8,258.18	71.04
TOTAL EXPENDITURES		28,518.88	2,868.43	17,113.35	11,405.53	60.01
NET OF REVENUES & EXPENDITURES		0.00	15,932.08	3,147.35	(3,147.35)	100.00
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND						
Revenues						
Dept 000						
226-000-458.000	GARBAGE ASSESSMENT	471,000.00	251,616.63	281,821.90	189,178.10	59.83
226-000-665.000	INTEREST	0.00	10.22	749.21	(749.21)	100.00
Total Dept 000		471,000.00	251,626.85	282,571.11	188,428.89	59.99
TOTAL REVENUES		471,000.00	251,626.85	282,571.11	188,428.89	59.99
Expenditures						
Dept 000						
226-000-701.020	SALARY/EMPLOYEE	0.00	380.40	2,700.16	(2,700.16)	100.00
226-000-707.000	PENSION	0.00	46.73	338.70	(338.70)	100.00
226-000-720.000	SOCIAL SECURITY	0.00	28.91	206.35	(206.35)	100.00
226-000-805.000	PROFESSIONAL FEES - AUDIT	0.00	0.00	2,115.00	(2,115.00)	100.00
Total Dept 000		0.00	456.04	5,360.21	(5,360.21)	100.00
TOTAL EXPENDITURES		0.00	456.04	5,360.21	(5,360.21)	100.00
Fund 101 - ADMINISTRATION						
Dept 101 - ADMINISTRATION						
226-101-701.001	SALARIES/OFFICE HELP	7,355.01	304.91	2,235.19	5,119.82	30.39
226-101-701.100	SALARY/SUPERVISOR	2,369.00	180.79	1,318.20	1,050.80	55.64
226-101-707.000	PENSION	1,357.74	176.08	575.98	781.76	42.42
226-101-712.000	INSURANCE BENEFITS	3,607.68	333.98	2,180.84	1,426.84	60.45
226-101-720.000	SOCIAL SECURITY	743.89	36.34	267.62	476.27	35.98
226-101-805.000	PROFESSIONAL FEES - AUDIT	1,550.00	0.00	0.00	1,550.00	0.00
226-101-830.000	GARBAGE PICKUP SERVICE	451,656.00	0.00	221,141.04	230,514.96	48.96
226-101-901.000	NOTICES & PRINTING	0.00	0.00	801.74	(801.74)	100.00
226-101-931.000	EQUIPMENT MAINTENANCE	1,000.00	166.02	269.80	730.20	26.98
Total Dept 101 - ADMINISTRATION		469,639.32	1,098.12	228,790.41	240,848.91	48.72
TOTAL EXPENDITURES		469,639.32	1,554.16	234,150.62	235,488.70	49.86
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND:						
TOTAL REVENUES		471,000.00	251,626.85	282,571.11	188,428.89	59.99
TOTAL EXPENDITURES		469,639.32	1,554.16	234,150.62	235,488.70	49.86
NET OF REVENUES & EXPENDITURES		1,360.68	250,072.69	48,420.49	(47,059.81)	3,558.55
Fund 590 - SEWER FUND						

PERIOD ENDING 01/31/2025
 % Fiscal Year Completed: 58.90

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 01/31/2025 INCREASE (DECREASE)	YTD BALANCE 01/31/2025 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-606.000	SEWER USAGE FEE	748,000.00	45,258.96	491,670.61	256,329.39	65.73
590-000-629.000	SEWER TAP-IN PRINCIPAL	3,000.00	0.00	5,600.00	(2,600.00)	186.67
590-000-659.000	LATE CHARGES	14,000.00	65.10	7,159.92	6,840.08	51.14
590-000-665.000	INTEREST	25,000.00	17.82	44,706.25	(19,706.25)	178.83
590-000-675.000	MISCELLANEOUS	0.00	0.00	(422.11)	422.11	100.00
Total Dept 000		790,000.00	45,341.88	548,714.67	241,285.33	69.46
TOTAL REVENUES						
		790,000.00	45,341.88	548,714.67	241,285.33	69.46
Expenditures						
Dept 000						
590-000-701.020	SALARY/EMPLOYEE	15,187.54	1,403.79	9,914.88	5,272.66	65.28
590-000-701.050	SALARY/TRUSTEES	680.00	130.76	947.98	(267.98)	139.41
590-000-701.100	SALARY/SUPERVISOR	1,895.20	361.54	2,636.42	(741.22)	139.11
590-000-701.200	SALARY/TREASURER	1,648.00	316.91	2,131.36	(483.36)	129.33
590-000-701.300	SALARY/CLERK	1,731.28	332.96	2,413.81	(682.53)	139.42
590-000-707.000	PENSION	3,577.75	424.49	3,100.84	476.91	86.67
590-000-712.000	INSURANCE BENEFITS	8,595.51	1,205.64	7,627.87	967.64	88.74
590-000-720.000	SOCIAL SECURITY	1,617.36	191.48	1,357.05	260.31	83.91
590-000-725.000	RETIREMENT BENEFITS	2,500.00	0.00	0.00	2,500.00	0.00
590-000-727.000	OFFICE SUPPLIES & POSTAGE	100.00	0.00	0.00	100.00	0.00
590-000-805.000	PROFESSIONAL FEES - AUDIT	3,100.00	0.00	4,230.00	(1,130.00)	136.45
590-000-808.000	PROFESSIONAL FEES	1,295.80	0.00	476.52	819.28	36.77
590-000-820.000	SEWER USAGE FEE	770,000.00	37,189.15	323,139.82	446,860.18	41.97
590-000-821.000	SEWER MAINTENANCE	99,600.00	8,181.70	49,799.75	49,800.25	50.00
590-000-825.000	ADMINISTRATIVE EXP	1,130.55	0.00	0.00	1,130.55	0.00
590-000-922.000	CONSUMERS LIFT STATIONS	503.05	0.00	0.00	503.05	0.00
590-000-931.000	EQUIPMENT MAINTENANCE	0.00	322.60	1,052.79	(1,052.79)	100.00
590-000-956.000	MISCELLANEOUS	0.00	(10.00)	(10.00)	10.00	100.00
590-000-963.000	INSURANCE & BONDS	4,500.00	0.00	0.00	4,500.00	0.00
590-000-968.000	DEPRECIATION	45,983.36	0.00	0.00	45,983.36	0.00
Total Dept 000		963,645.40	50,051.02	408,819.09	554,826.31	42.42
Dept 101 - ADMINISTRATION						
590-101-931.000	EQUIPMENT MAINTENANCE	0.00	415.05	564.57	(564.57)	100.00
590-101-963.000	INSURANCE & BONDS	0.00	0.00	4,675.60	(4,675.60)	100.00
Total Dept 101 - ADMINISTRATION		0.00	415.05	5,240.17	(5,240.17)	100.00
TOTAL EXPENDITURES						
		963,645.40	50,466.07	414,059.26	549,586.14	42.97
Fund 590 - SEWER FUND:						
TOTAL REVENUES		790,000.00	45,341.88	548,714.67	241,285.33	69.46
TOTAL EXPENDITURES		963,645.40	50,466.07	414,059.26	549,586.14	42.97
NET OF REVENUES & EXPENDITURES		(173,645.40)	(5,124.19)	134,655.41	(308,300.81)	77.55
Fund 591 - WATER FUND						

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 01/31/2025 INCREASE (DECREASE)	YTD BALANCE 01/31/2025 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-607.000	WATER USAGE FEES	545,200.00	58,748.38	451,219.96	93,980.04	82.76
591-000-628.000	WATER TAP-IN PRINCIPAL	4,500.00	0.00	7,250.00	(2,750.00)	161.11
591-000-659.000	LATE CHARGES	13,000.00	1,867.45	12,269.31	730.69	94.38
591-000-665.000	INTEREST	0.00	24.23	3,763.50	(3,763.50)	100.00
Total Dept 000		562,700.00	60,640.06	474,502.77	88,197.23	84.33
TOTAL REVENUES						
		562,700.00	60,640.06	474,502.77	88,197.23	84.33
Expenditures						
Dept 000						
591-000-701.020	SALARY/EMPLOYEE	15,187.54	1,403.72	9,914.60	5,272.94	65.28
591-000-701.050	SALARY/TRUSTEES	680.00	130.76	948.00	(268.00)	139.41
591-000-701.100	SALARY/SUPERVISOR	1,895.20	361.54	2,636.59	(741.39)	139.12
591-000-701.200	SALARY/TREASURER	1,648.00	316.94	2,131.39	(483.39)	129.33
591-000-701.300	SALARY/CLERK	1,731.28	332.96	2,413.77	(682.49)	139.42
591-000-707.000	PENSION	3,577.75	424.49	3,100.81	476.94	86.67
591-000-712.000	INSURANCE BENEFITS	8,595.51	1,205.64	7,627.87	967.64	88.74
591-000-720.000	SOCIAL SECURITY	1,617.36	191.49	1,357.04	260.32	83.90
591-000-725.000	RETIREMENT BENEFITS	2,500.00	0.00	0.00	2,500.00	0.00
591-000-805.000	PROFESSIONAL FEES - AUDIT	3,100.00	0.00	4,230.00	(1,130.00)	136.45
591-000-808.000	PROFESSIONAL FEES	1,495.80	0.00	476.52	1,019.28	31.86
591-000-813.000	WATER USAGE FEE	465,000.00	48,715.46	263,440.16	201,559.84	56.65
591-000-815.000	HYDRANT FEE	5,460.00	5,845.00	5,845.00	(385.00)	107.05
591-000-824.000	WATER MAINTENANCE	250.00	0.00	0.00	250.00	0.00
591-000-922.000	CONSUMERS VALVE PIT COLDWATER	348.42	0.00	0.00	348.42	0.00
591-000-931.000	EQUIPMENT MAINTENANCE	1,430.55	322.60	1,052.79	377.76	73.59
591-000-958.000	Conference & Workshops	500.00	0.00	0.00	500.00	0.00
591-000-963.000	INSURANCE & BONDS	4,500.00	0.00	0.00	4,500.00	0.00
591-000-968.000	DEPRECIATION	22,686.00	0.00	0.00	22,686.00	0.00
591-000-970.000	Capital Outlay	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 000		548,203.41	59,250.60	305,174.54	243,028.87	55.67
Dept 101 - ADMINISTRATION						
591-101-931.000	EQUIPMENT MAINTENANCE	0.00	415.05	564.57	(564.57)	100.00
591-101-963.000	INSURANCE & BONDS	0.00	0.00	4,675.60	(4,675.60)	100.00
Total Dept 101 - ADMINISTRATION		0.00	415.05	5,240.17	(5,240.17)	100.00
TOTAL EXPENDITURES						
		548,203.41	59,665.65	310,414.71	237,788.70	56.62
Fund 591 - WATER FUND:						
TOTAL REVENUES		562,700.00	60,640.06	474,502.77	88,197.23	84.33
TOTAL EXPENDITURES		548,203.41	59,665.65	310,414.71	237,788.70	56.62
NET OF REVENUES & EXPENDITURES		14,496.59	974.41	164,088.06	(149,591.47)	1,131.91
Fund 703 - TAX FUND						
Revenues						

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 01/31/2025 INCREASE (DECREASE)	YTD BALANCE 01/31/2025 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGDGT USED
Fund 703 - TAX FUND						
Revenues						
Dept 000						
703-000-675.000	MISCELLANEOUS	0.00	0.00	(25.00)	25.00	100.00
Total Dept 000		0.00	0.00	(25.00)	25.00	100.00
TOTAL REVENUES		0.00	0.00	(25.00)	25.00	100.00
Fund 703 - TAX FUND:						
TOTAL REVENUES		0.00	0.00	(25.00)	25.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(25.00)	25.00	100.00
Fund 728 - PENSION FUND						
Revenues						
Dept 000						
728-000-665.000	INTEREST	0.00	0.00	17,553.53	(17,553.53)	100.00
728-000-684.000	EMPLOYEE CONTRIBUTION - NAT	0.00	0.00	11,001.67	(11,001.67)	100.00
Total Dept 000		0.00	0.00	28,555.20	(28,555.20)	100.00
TOTAL REVENUES		0.00	0.00	28,555.20	(28,555.20)	100.00
Fund 728 - PENSION FUND:						
TOTAL REVENUES		0.00	0.00	28,555.20	(28,555.20)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	28,555.20	(28,555.20)	100.00
Fund 736 - PUBLIC EMPLOYEE HEALTH CARE FUND						
Revenues						
Dept 000						
736-000-670.000	INVESTMENT EARNINGS	0.00	0.00	140,062.06	(140,062.06)	100.00
Total Dept 000		0.00	0.00	140,062.06	(140,062.06)	100.00
TOTAL REVENUES		0.00	0.00	140,062.06	(140,062.06)	100.00
Expenditures						
Dept 000						
736-000-825.000	ADMINISTRATIVE EXP	0.00	0.00	1,418.42	(1,418.42)	100.00
Total Dept 000		0.00	0.00	1,418.42	(1,418.42)	100.00
TOTAL EXPENDITURES		0.00	0.00	1,418.42	(1,418.42)	100.00

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 01/31/2025 INCREASE (DECREASE)	YTD BALANCE 01/31/2025 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 736 - PUBLIC EMPLOYEE HEALTH CARE FUND						
Fund 736 - PUBLIC EMPLOYEE HEALTH CARE FUND:						
TOTAL REVENUES		0.00	0.00	140,062.06	(140,062.06)	100.00
TOTAL EXPENDITURES		0.00	0.00	1,418.42	(1,418.42)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	138,643.64	(138,643.64)	100.00
TOTAL REVENUES - ALL FUNDS		4,834,324.78	1,384,727.74	3,104,008.16	1,730,316.62	64.21
TOTAL EXPENDITURES - ALL FUNDS		4,956,858.52	338,151.63	2,595,369.16	2,361,489.36	52.36
NET OF REVENUES & EXPENDITURES		(122,533.74)	1,046,576.11	508,639.00	(631,172.74)	415.10



Invoice #	Invoice date	Vendor #	Vendor Name	Invoice Descriptio	Check #	Amount
25077369	01/28/2025	275	ALL-N-ONE PEST CONTROL	JAN 2025 SERVICE		45.00
9303	01/21/2025	000	ARROWHEAD UPFITTERS, INC.	INSTALL RADAR & REPAIR DOOR SP	6076	385.00
104439	02/06/2025	171	ATLAS OUTDOOR LLC	JAN 2025 SALTING /PLOWING		3,440.00
1/16 - 1/31/202	02/03/2025	060	BISHOP INTERNATIONAL AIRPORT	DUE TO BISHOP AIRPORT	7539	15,605.66
1/1 - 1/15/2025	01/16/2025	060	BISHOP INTERNATIONAL AIRPORT	DUE TO BISHOP AIRPORT	7526	9,097.08
36104	01/21/2025	172	BITWISE, INC.	PROGRAM POLICE SIDE PHONE SYST	6084	155.00
158830	01/28/2025	133	BS&A SOFTWARE	GENERAL LEDGER, A/PAYABLE, PAYR		5,678.00
02/03/2025	02/03/2025	000	Capital Real Estate	2024 Win Tax Refund 16-21-676-049	7530	2,320.03
436AC6	02/06/2025	229	CHAMPS CLEANERS	JAN 2025 DRY CLEANING		45.00
5456801010725	01/15/2025	312	CHARTER COMMUNICATIONS	PHONE AND INTERNET	6061	469.89
46306838	01/15/2025	670	CIT	POLICE COPIER	6062	125.48
46306839	01/23/2025	670	CIT	TWP COPIER	6091	156.57
3809	01/21/2025	008	CITY OF DAVISON	4TH QTR. 2024 LIBRARY BILL	6079	1,448.69
NONE	01/23/2025	009	CONSUMERS ENERGY	ACCT# 1000 6598 2512	6087	101.43
NONE	01/23/2025	006	CONSUMERS ENERGY	ACCT# 1000 1125 5229	6086	28.69
NONE	01/23/2025	040	CONSUMERS ENERGY	ACCT# 1000 4745 3244	6089	28.69
NONE	01/23/2025	050	CONSUMERS ENERGY	ACCT# 1000 7698 1594	6090	54.06
NONE	01/23/2025	005	CONSUMERS ENERGY	ACCT# 1000 1125 1137	6085	2,364.63
1/1 - 1/15/2025	01/16/2025	059	DAVISON COMMUNITY SCHOOL	DUE TO DAVISON SCHOOLS	7525	142,841.76
1/16 - 1/31/202	02/03/2025	059	DAVISON COMMUNITY SCHOOL	DUE TO DAVISON SCHOOLS	7538	448,186.24
2025	01/21/2025	000	DAVISON AREA CHAMBER OF COMMERCE	MUNICIPALITY MEMBERSHIP	6078	225.00
3399	02/04/2025	000	DEWOLF & ASSOC	FIRST LINE SUPERVISION: SNIDER &		1,190.00
IN295657	02/06/2025	176	ELITE IMAGING SYSTEMS	JAN 2025 OFFICE COPIER		60.41
157080	01/15/2025	259	FLINT CLEANING SUPPLIES INC.	OFFICE SUPPLIES	6059	97.48
JANUARY 2025	01/21/2025	015	GENESEEE COUNTY TREASURER	DUE TO LAKEVILLE SCHOOLS	6080	192.00
JANUARY 2025	01/21/2025	015	GENESEEE COUNTY TREASURER	DUE TO G.C. FOR LAKEVILLE SCHOO	6080	48.00
JANUARY 2025	02/04/2025	015	GENESEEE COUNTY TREASURER	DUE TO DAVISON SCHOOLS		948.00
JANUARY 2025	02/04/2025	015	GENESEEE COUNTY TREASURER	DUE TO G.C. FOR DAVISON SCHOOL		237.00
2025-00000014	02/04/2025	049	GENESEEE COUNTY DRAIN COMMISSIONER	JAN 2025 SEWER MAINT		8,457.19
1/16 - 1/31/202	02/03/2025	064	GENESEEE COUNTY TREASURER	DUE TO GENESEE COUNTY - SUMME	7540	3,331.20
1/16 - 1/31/202	02/03/2025	064	GENESEEE COUNTY TREASURER	DUE TO GENESEE COUNTY	7540	202,477.45
1/1 - 1/15/2025	01/16/2025	064	GENESEEE COUNTY TREASURER	DUE TO GENESEE COUNTY - SUMME	7527	10,653.92
1/1 - 1/15/2025	01/16/2025	064	GENESEEE COUNTY TREASURER	DUE TO GENESEE COUNTY	7527	118,190.34
1/1 - 1/15/2025	01/16/2025	058	GENESEEE INTERMEDIATE SCHOOL	DUE TO GISD	7524	70,877.26
1/16 - 1/31/202	02/03/2025	058	GENESEEE INTERMEDIATE SCHOOL	DUE TO GISD	7537	121,582.46
8839	01/15/2025	000	GRAPHIC TICKETS GTS	TICKETS	6058	89.73
1/1 - 1/15/2025	01/16/2025	053	KEARSLEY COMMUNITY SCHOOL	DUE TO KEARSLEY SHOOLS	7520	6,553.83
1/16 - 1/31/202	02/03/2025	053	KEARSLEY COMMUNITY SCHOOL	DUE TO KEARSLET SCHOOLS	7533	6,786.87
3036	01/21/2025	094	KRAUS FIRE EQUIPMENT, INC.	2 - 5# RECHARGES	6082	70.00
1/1 - 1/15/2025	01/16/2025	052	LAKEVILLE SCHOOL DISTRICT	DUE TO LAKEVILLE SCHOOLS	7519	12,900.54
1/16 - 1/31/202	02/03/2025	052	LAKEVILLE SCHOOL DISTRICT	DUE TO LAKEVILLE SCHOOLS	7532	24,347.01
2030103	01/21/2025	000	LAW ENFORCEMENT SEMINARS LLC	M. BERNARD & A. VASICEK BACKGR	6077	890.00
REIMBURMENT	01/23/2025	310	MELISSA GALLOWAY	WINDSHIELD WASH & STORM GUAR		41.90
1/16 - 1/31/202	02/03/2025	056	MOTT COLLEGE CONTROLLER	DUE TO MOTT C.C.	7535	83,780.28
1/1 - 1/15/2025	01/16/2025	056	MOTT COLLEGE CONTROLLER	DUE TO MOTT C.C.	7522	48,840.19
1/1 - 1/15/2025	01/16/2025	230	MASS TRANSPORTATION AUTHORITY	DUE TO MTA	7529	23,203.91
1/16 - 1/31/202	02/03/2025	230	MASS TRANSPORTATION AUTHORITY	DUE TO MTA	7542	39,804.18
1/16 - 1/31/202	02/03/2025	055	MT. MORRIS COMM. SCHOOLS	DUE TO MT MORRIS SCHOOLS	7534	1,680.37
1/1 - 1/15/2025	01/16/2025	055	MT. MORRIS COMM. SCHOOLS	DUE TO MT MORRIS SCHOOLS	7521	8,454.75
10/1/24 - 1/21/	01/21/2025	155	PETTY CASH - TREASRER	PETTY CASH	6083	103.07

INVOICE REGISTER FOR RICHFIELD TOWNSHIP
 EXP CHECK RUN DATES 01/15/2025 - 02/11/2025
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Invoice #	Invoice date	Vendor #	Vendor Name	Invoice Descriptio	Check #	Amount
1/1 - 1/15/2025	01/16/2025	057	RICHFIELD TOWNSHIP	DUE TO RICHFIELD TWP	7523	150,347.03
1/1 - 1/15/2025	01/16/2025	057	RICHFIELD TOWNSHIP	DUE TO RICHFIELD TWP SUMMER	7523	98.27
1/16 - 1/31/202	02/03/2025	057	RICHFIELD TOWNSHIP	DIE TO RICHFIELD TWP	7536	321,747.06
1/16 - 1/31/202	02/03/2025	057	RICHFIELD TOWNSHIP	DUE TO RICHFIELD TWP - SUMMER	7536	31.50
1/16 - 1/31/202	02/03/2025	067	RICHFIELD TOWNSHIP - SEWER FUND	DUE TO RICHFIELD TWP - SEWER	7541	10,786.40
JANUARY 2025	02/04/2025	067	RICHFIELD TOWNSHIP - SEWER FUND	BLUEFIN MONEY	2148	14,575.29
NONE	02/06/2025	067	RICHFIELD TOWNSHIP - SEWER FUND	ACCT# 147877		120.27
1/1 - 1/15/2025	01/16/2025	067	RICHFIELD TOWNSHIP - SEWER FUND	DUE TO RICHFIELD TWP SEWER	7528	10,683.80
DEC 2024	01/15/2025	000	SHIRLEY'S CLEANERS	ALTERATIONS	6057	34.50
218375	01/23/2025	037	SIMEN FIGURA & PARKER P.L.C.	DEC 2024 LEGAL	6088	1,820.50
11994	02/06/2025	166	SPARKLE BUGGY CAR WASH	LATE DEC/JAN CAR WASHES		28.00
FEBRUARY 2025	01/23/2025	318	STANDARD INSURANCE COMPANY	LIFE & DISABILITY	215	982.37
NONE	01/23/2025	159	STEARNS' M-15 GARAGE	R & R WATERPUMP AND FILLED W/		317.99
NONE	01/23/2025	159	STEARNS' M-15 GARAGE	L.O.F.		75.00
JANUARY 2025	02/04/2025	307	TRAVIS COVERT	MILEAGE		58.95
VC3-186310	01/21/2025	084	VC3	1/1 - 6/30/2025 SEMI - ANNUAL SER	6081	4,150.50
6104368472	02/04/2025	249	VERIZON WIRELESS	POLICE CELL PHONES		175.20
371057	02/06/2025	011	VIEW NEWSPAPERS	JAN 2025 ADS		313.55
NONE	01/15/2025	306	ELAN FINANCIAL SERVICES	ACCT# 4798 1773 0300 5371	6060	2,947.06

Total: 1,947,984.48

10 A.

**Resolution 25-03
Michigan Township Participating Plan Grant Application**

WHEREAS the **Richfield Township Board of Trustees** wishes to apply for a Risk Reduction Grant through the Michigan Township Participating Plan (Par Plan) to assist in purchasing/funding for Taser devices and accessories for the police department; and

WHEREAS the **Richfield Township Board of Trustees** is seeking a grant contribution of \$5,000.00

NOW, THEREFORE, BE IT RESOLVED, that the **Richfield Township Board of Trustees** supports submittal of an application to the Michigan Township Participating Plan for a **\$5,000.00** grant to assist in funding the purchase of Taser devices and accessories for the police department.

Motion by _____ seconded by _____, The following voted:

Yeas:

Nays:

Absent:

CERTIFICATION

I, _____, **Cheryl Campbell-Hoberg**, hereby certify that the foregoing is a true and original copy of the resolution adopted by the **Richfield Township Board of Trustees** at a regular meeting on February 10th 2025 at 7:30 p.m., which was held in accordance with the Open Meetings Act of the State of Michigan.

Cheryl Campbell-Hoberg
Richfield Township Clerk.

10 B.

**Richfield Township
Resolution No. 25-02**

Resolution to Allow Resident Taxpayers to File a Protest to the March Board of Review by Letter

WHEREAS, by statute, a Nonresident Taxpayer may file an appearance, protest, and papers in support of the protest in writing to the March Board of Review and is not required to make a personal appearance; and

WHEREAS, the governing body of a Township or City may authorize, by adoption of an ordinance or resolution, a Resident Taxpayer to file an appearance, protest, and papers in support of the protest in writing to the March Board of Review and not make a personal appearance;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that Richfield Township, Genesee County, adopts this resolution to allow a Resident Taxpayer to file an appearance, protest, and papers in support of the protest in writing to the March Board of Review and not make a personal appearance;

Adopted: 2/10/2025

Ayes:

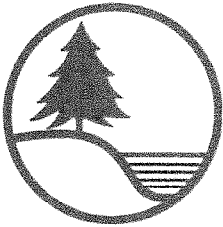
Nays:

Joseph M. Madore, Richfield Township Supervisor

Cheryl Campbell-Hoberg, Richfield Township Clerk

I, the undersigned, the duly qualified and acting Clerk of Richfield Township, Genesee County, Michigan, do hereby certify that the foregoing resolution was adopted by the Township Board of said township at the regular meeting of said board held on February 10, 2025, at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Cheryl Campbell-Hoberg, Richfield Township Clerk



Richfield Township

5381N. State Road Davison, MI 48423-8595
Phone:(810)653-3564 • Fax:(810)653-6295
www.richfieldtp.org

Joseph M. Madore
Supervisor
Cheryl Campbell-Hoberg
Clerk
Brian Arnes
Treasurer
Don Harris
Trustee
John Minto
Trustee

February 7, 2025

Agenda item 10 E: Fee schedule update for Special Land Use (SLU).

Background: The current fee of \$250 does not cover all of our costs. We should consider a rate that ensures we cover all costs.

Analysis: Below is a breakdown of our costs for a SLU item to go in front of the Planning Commission (PC).

PC member meeting fee – Regular members:	5 @ \$35 = \$175.
PC member meeting fee – Chair and Secretary:	2 @ \$45 = \$90.
Staff member at meeting:	1 @ \$35 = \$35.
Newspaper ad for Public Hearing:	~\$75.
Notification letter & postage to surrounding properties:	<u>~\$25.</u>
Total:	\$400.

There are possible additional costs to consider as well. Administrative costs for reviews by the Building Official and other staff costs to produce and mail the notifications to the surrounding property owners could be covered by the SLU applicant.

Recommendation: Update the SLU fee to ensure all cost to the Township are covered by the applicant for the SLU.

Joseph M. Madore
Richfield Township Supervisor

11 A.

2025

RICHFIELD TOWNSHIP POLICE DEPARTMENT

	January	February	March	April	May	June	July	August	September	October	November	December	Year Total
Calls For Service	357	1	0	0	0	0	0	0	0	0	0	0	358
Complaints	82	1	0	0	0	0	0	0	0	0	0	0	83
Property Damage Accidents	21	0	0	0	0	0	0	0	0	0	0	0	21
Personal Injury Accidents	4	0	0	0	0	0	0	0	0	0	0	0	4
Fatal Accidents	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Enforcement	115	0	0	0	0	0	0	0	0	0	0	0	115
Business Checks	1222	0	0	0	0	0	0	0	0	0	0	0	1222
Vacation Checks	209	0	0	0	0	0	0	0	0	0	0	0	209
Armed & Unarmed Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Assault	4	0	0	0	0	0	0	0	0	0	0	0	4
Breaking & Entering	0	0	0	0	0	0	0	0	0	0	0	0	0
Carry Concealed Weapon	0	0	0	0	0	0	0	0	0	0	0	0	0
Criminal Sexual Conduct	1	0	0	0	0	0	0	0	0	0	0	0	1
Dead On Arrival	1	0	0	0	0	0	0	0	0	0	0	0	1
Domestic	4	0	0	0	0	0	0	0	0	0	0	0	4
Forgery	0	0	0	0	0	0	0	0	0	0	0	0	0
Fraud	1	0	0	0	0	0	0	0	0	0	0	0	1
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Kidnapping	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	2	0	0	0	0	0	0	0	0	0	0	0	2
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Malicious Destruction of Property	1	0	0	0	0	0	0	0	0	0	0	0	1
Missing Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating While Intoxicated	0	0	0	0	0	0	0	0	0	0	0	0	0
Runaway	0	0	0	0	0	0	0	0	0	0	0	0	0
Suicide (Includes Attempt)	0	0	0	0	0	0	0	0	0	0	0	0	0
Stolen Vehicle	1	0	0	0	0	0	0	0	0	0	0	0	1
Violation Controlled Substance	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicular Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0

The above listed information is the police activity to date.

Respectfully Submitted,

Lieutenant Michael Bernard