

**RICHFIELD TOWNSHIP  
BOARD MEETING  
June 9, 2025**

**MEMBERS PRESENT:**

- Supervisor Joe Madore
- Clerk Cheryl Campbell-Hoberg
- Treasurer Brian Arnes
- Trustee John Minto
- Trustee Don Harris

**OTHERS PRESENT:** About 8 community members

**CALL TO ORDER:** The Richfield Township Board was called to order at 7:30 pm at Richfield Township, 5381 N. State Rd, Davison, MI 48423.

The Pledge of Allegiance was recited.

**ADOPT THE AGENDA** Motion by Arnes, second by Harris to approve. Motion carried unanimously.

**APPROVE PREVIOUS BOARD MINUTES FOR May 12, 2025 and May 28, 2025 BUDGET**

**WORKSHOP MINUTES:** Motion by Madore, second by Campbell-Hoberg to approve previous board minutes as presented. Motion carried unanimously.

**PUBLIC COMMENTS-** Resident, Special thank you to Chief Galloway for volunteering herself and others for the Davison Festival of Flags parade.

**TREASURERS REPORT:** Motion to approve by Madore, second by Minto. Motion carried unanimously.

**APPROVE BOARD EXPENDITURES:** Motion by Madore, second by Campbell-Hoberg to approve board expenditures as presented Roll Call: Minto- yes, Harris- yes, Arnes- yes, Campbell-Hoberg- yes, Madore -yes Motion carried unanimously.

**UNFINISHED BUSINESS:**

- A. 2025/2026 Budget discussion- There will be a public hearing on June 24, 2025.
- B. International fire code adoption- Readopting from the 4/14/2025 meeting to publish in the newspaper. Motion to adopt made by Madore, second by Campbell-Hoberg, Motion carried unanimously
- C. Board room furnace & return air quote Motion made by Madore, second by Minto to go forward with the new return air quote, not to exceed \$4200. Roll call- Harris yes, Minto yes, Arnes yes, Campbell-Hoberg yes, Madore yes. Motion carried unanimously.
- D. Door replacement quote- Motion made by Madore, seconded by Minto to move forward with replacing/fixing both doors, police exterior door and pavilion janitor closet door but not to exceed \$5,100. Roll call- Arnes yes, Minto yes, Campbell-Hoberg yes, Harris yes, Madore yes. Motion carried unanimously

**NEW BUSINESS:**

A. Tax reverted property consideration. Parcel 16-05-400-011. 8461 E. Mt. Morris Road. Madore made a motion to inform the county treasurer that we are interested in getting the property. Seconded by Arnes. Roll call Minto yes, Harris yes, Arnes yes, Campbell-Hoberg yes, Madore yes.

B. Fireworks permit consideration for Outdoor Adventures- Yes, Carried unanimously

C. Resolution 25-04 Trustee wages- Madore made a motion to keep the Trustee wages at the current rate. Motion supported by Campbell-Hoberg, Roll call- Minto yes, Harris yes, Arnes yes, Campbell Hoberg yes, Madore yes. Motion carried unanimously

D. Resolution 25-04 Treasurer wages- Arnes made a motion for the treasurer wages to be \$45,320. Motion supported by Madore. Roll call Harris yes, Minto yes, Arnes yes, Campbell-Hoberg yes, Madore yes. Motion carried unanimously

E. Resolution 25-04 Clerk wages- Madore made a motion for the Clerk wages to be \$53,052.19. Motion seconded by Minto. Roll call- Harris yes, Minto yes, Arnes yes, Campbell-Hoberg yes, Madore yes. Motion carried unanimously.

F. Resolution 25-04 Supervisor wages. Motion by Madore for the Supervisor wages to be \$52,118.00. Motion seconded by Campbell-Hoberg. Roll call- Harris yes, Minto yes, Arnes yes, Campbell-Hoberg yes, Madore yes.

G. New officer full time rate consideration for newly hired Officer Goodroe. Motion to start Goodroe at the 5 year rate, as allowed by the contract. Seconded by Minto. Roll call – Harris yes, Minto yes, Arnes yes, Campbell-Hoberg yes, Madore yes. Motion carried unanimously.

H. Deputy Treasurer duties compensation- was discussed, waiting to hear back from labor attorney.

I. PC rezoning recommendation- Rezone back lot to commercial for 3360 N. State road. Must be done within 6 months Roll call Campbell-Hoberg yes, Harris yes, Arnes Yes, Minto yes, Madore yes.

**DEPARTMENT REPORTS: POLICE – FIRE - PARKS -**

**GENERAL PUBLIC COMMENTS:**

**BOARD COMMENTS-**

Next meeting is July 14, 2025 at 7:30 pm

Budget meeting is June 24, 2025 at 7:00 pm

Meeting adjourned 8:40 pm

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Joseph Madore, Supervisor

Cheryl Campbell-Hoberg, Clerk

**Richfield Township Special Board Meeting**

**BUDGET PUBLIC HEARING**

**Meeting Minutes**

**Tuesday, June 24, 2025 7:00 p.m.**

**Richfield Township Boardroom**

**5381 N. State Road – Davison, MI 48423**

**MEMBERS PRESENT:**

- Supervisor Joe Madore
- Clerk Cheryl Campbell-Hoberg
- Treasurer Brian Arnes
- Trustee John Minto
- Trustee Don Harris

Roll call- Arnes here, Minto here, Campbell-Hoberg here, Harris here, Madore here

**OTHERS PRESENT:** 7 community members

**CALL TO ORDER:** The Richfield Township Board was called to order at 7:30 pm at Richfield Township, 5381 N. State Rd, Davison, MI 48423.

The Pledge of Allegiance was recited.

**ADOPT THE AGENDA** Motion by Madore, second by Arnes to approve. Motion carried unanimously.

**PUBLIC COMMENTS-** Opened at 7:01, no comments, closed at 7:02

**NEW BUSINESS:**

1. **PUBLIC HEARING** 2025/2026 budget
2. **RESOLUTION 25-08 Adopt the Budget** Motion by Madore to adopt the budget, seconded by Campbell-Hoberg. Roll call- Minto Aye, Campbell-Hoberg Aye, Harrie Aye, Arness Aye, Madore Aye. Motion carried unanimously.
3. **2024/2025 Budget Amendments** Motion by Madore to adopt the 2024/2025 budget amendments as presented. Seconded by Arnes. Roll call- Harris aye, Arness aye, Minto aye, Campbell-Hoberg aye, Madore aye.

**GENERAL PUBLIC COMMENTS:** Two public comments were received

**BOARD COMMENTS:** Update on MERS RHFV – we’ve gained \$32,000 in interest last quarter.

Next meeting is July 14, 2025

Meeting adjourned 7:18 pm

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Joseph M. Madore, Supervisor

Cheryl Campbell-Hoberg, Clerk

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Treasurer Report June 2025

Kestra Sewer & Water	\$296,274.37
Kestra General	\$418,710.79
Total Value	<u>\$714,985.16</u>
Michigan Class Gen Long Term	\$919,606.50
Michigan Class Sewer Long Term	\$852,969.53
Michigan Clas Total Value	<u>\$1,772,576.03</u>
Total Investments	\$2,487,561.19
Investment Interest	\$9,408.82

Brian Arnes  
Treasurer

Huntington	
Beginning Balance	\$3,825,776.68
Deposits	\$547,254.48
Withdrawals	\$602,862.38
Ending Balance	<u>\$3,770,168.78</u>

Elga Credit	
Beginning Balance	\$13,029.74
Deposits	\$16,321.36
Withdrawals	\$11,271.05
Ending Balance	<u>\$18,080.05</u>

INVOICE REGISTER FOR RICHFIELD TOWNSHIP  
 POST DATES 05/14/2025 - 06/30/2025  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

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Invoice #	Invoice date	Vendor #	Vendor Name	Invoice Descriptio	Check #	Amount
MILEAGE	06/30/2025	021	ADAM VASICK	CHIEF'S CONFERENCE	6442	238.42
25082122	06/17/2025	275	ALL-N-ONE PEST CONTROL	JUNE 2025 PEST CONTROL	6409	45.00
25080292	05/21/2025	275	ALL-N-ONE PEST CONTROL	MAY 12TH SERVICE	6348	45.00
3655200528	06/03/2025	030	ARAMARK REFRESHMENT SERRVICES	COFFEE	6374	36.65
107228	06/03/2025	171	ATLAS OUTDOOR LLC	JUNE 2025 LAWNCARE	6379	1,086.25
107456	06/10/2025	171	ATLAS OUTDOOR LLC	BLIGHT	6392	260.00
JUNE 2025	06/09/2025	316	BLUE CROSS BLUE SHIELD OF MICHIGAN	RETIREE HEALTHCARE	242	10,450.49
JULY 2025	06/10/2025	316	BLUE CROSS BLUE SHIELD OF MICHIGAN	RETIREE HEALTHCARE	244	10,450.49
JULY 2025	06/10/2025	315	BLUE CROSS BLUE SHIELD OF MICHIGAN	EMPLOYEE HEALTHCARE	243	21,459.16
JUNE 2025	06/09/2025	315	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTHCARE - EMPLOYEES	241	21,459.16
79981	06/10/2025	000	BERESFORD ID COMPANY	10 CLOUD ID'S	6387	140.00
4/1 - 6/11/25	06/11/2025	060	BISHOP INTERNATIONAL AIRPORT	DELQ PERSONAL PROPERTY	7581	166.64
6/12 - 6/30/202	06/30/2025	060	BISHOP INTERNATIONAL AIRPORT	2016 & 2020-2024 DELQ PERSONAL	7591	161.62
IN2504258680	06/10/2025	000	BLUE 360 MEDIA, LLC	2025 MI MOTOR VEHICLE LAWS EBO	6386	86.95
86114D	06/03/2025	229	CHAMPS CLEANERS	MAY 2025 DRY CLEANING	6382	71.25
C6531F	06/30/2025	229	CHAMPS CLEANERS	JUNE 2025 DRY CLEANING		138.20
5456801060725	06/16/2025	312	CHARTER COMMUNICATIONS	PHONE & INTERNET	6401	479.99
5456801050725	05/15/2025	312	CHARTER COMMUNICATIONS	PHONE / INTERNET	6344	479.99
REIMBURSE	05/14/2025	222	CHERYL CAMPBELL - HOBERG	FOOD FOR ELECTION	6340	160.18
ELECTION	05/14/2025	222	CHERYL CAMPBELL - HOBERG	MILEAGE	6340	84.00
NONE	06/05/2025	222	CHERYL CAMPBELL - HOBERG	CLERKING 101 MILEAGE AND MEALS	6385	297.93
47223504	06/12/2025	670	CIT	POLICE COPIER	6403	152.52
47173523	06/12/2025	670	CIT	TOWNSHIP COPIER	6403	171.18
47041704	05/14/2025	670	CIT	POLICE COPIER	6341	125.48
6099 N HENDER	05/21/2025	000	COLLEGE HUNKS HAULING JUNK	JUNK REMOVAL	6345	2,860.00
NONE	05/29/2025	009	CONSUMERS ENERGY	ACCT# 1000 6598 2512	6366	111.73
NONE	06/26/2025	009	CONSUMERS ENERGY	ACCT# 1000 6598 2512	6429	107.18
NONE	06/26/2025	040	CONSUMERS ENERGY	ACCT# 1000 4745 3244	6431	28.69
NONE	05/29/2025	040	CONSUMERS ENERGY	ACCT# 1000 4745 3244	6367	29.26
NONE	05/22/2025	050	CONSUMERS ENERGY	ACCT#1000 7698 1594	6349	38.70
NONE	06/26/2025	050	CONSUMERS ENERGY	ACCT# 1000 7698 1594	6432	37.34
NONE	06/26/2025	006	CONSUMERS ENERGY	ACCT# 1000 1125 5229	6428	142.96
NONE	05/29/2025	006	CONSUMERS ENERGY	ACCT# 101 806 922	6365	130.41
NONE	06/10/2025	007	CONSUMERS ENERY	ACCT# 1000 0028 4115 & #1030 33	6389	4,380.90
NONE	06/30/2025	007	CONSUMERS ENERY	ACCT#1000 0028 4115 & #1030 334		4,369.75
NONE	06/26/2025	005	CONSUMERS ENERGY	ACCT# 1000 1125 1137	6427	1,376.31
NONE	05/29/2025	005	CONSUMERS ENERGY	ACCT#1000 1125 1137	6364	1,316.89
25181	06/16/2025	321	WAYNES CREATIVE LAWN & LANDSCAPING	MAY 2025 MOWING	6402	435.00
25226	06/30/2025	321	WAYNES CREATIVE LAWN & LANDSCAPING	JUNE 2025 MOWING		217.50
ELECTION	05/14/2025	000	DANA VOSS	MILEAGE	6337	28.00
1ST QTR 2025	05/22/2025	059	DAVISON COMMUNITY SCHOOL	CHARTER & COMCAST PEG FEES	6351	404.99
4/1 - 6/11/25	06/11/2025	059	DAVISON COMMUNITY SCHOOL	DELQ PERSONAL PROPERTY	7580	3,214.89
719557	06/30/2025	002	DAVISON ACE HARDWARE	CREDIT FOR RETURN		(9.99)
727836	06/30/2025	002	DAVISON ACE HARDWARE	200' CAUTION TAPE FOR BALLFIELD		8.59
6/12 - 6/30/202	06/30/2025	059	DAVISON COMMUNITY SCHOOL	2016 & 2020-2024 DELQ PERSONAL	7590	4,127.37
JUNE 2025	06/30/2025	000	DEPARTMENT OF TREASURY	FORM 720: COMPLETED BY CLARITY	6445	86.75
2025 MTA	05/15/2025	000	DONALD F HARRIS	EXPENSES	6342	277.25
IN309421	06/10/2025	176	ELITE IMAGING SYSTEMS	TWP COPIER	6393	109.07
IN312654	06/30/2025	176	ELITE IMAGING SYSTEMS	JUNE 2025 TWP COPIER		72.29
297626	06/05/2025	227	EMTERRA ENVIRONMENTAL USA CORP.	JUNE TRASH COLLECTION	6381	37,516.24

INVOICE REGISTER FOR RICHFIELD TOWNSHIP  
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Invoice #	Invoice date	Vendor #	Vendor Name	Invoice Descriptio	Check #	Amount
158122	06/16/2025	259	FLINT CLEANING SUPPLIES INC.	OFFICE SUPPLIES	6400	73.94
158237	06/26/2025	259	FLINT CLEANING SUPPLIES INC.	OFFICE SUPPLIES	6436	83.63
3407	06/30/2025	015	GENESEE COUNTY TREASURER	4TH YEAR INSTALLMENT - GIS AERI	6441	781.99
JUNE 2025	06/30/2025	015	GENESEE COUNTY TREASURER	DUE TO DAVISON SCHOOLS		946.00
JUNE 2025	06/30/2025	015	GENESEE COUNTY TREASURER	DUE TO G.C. FOR DAVISON SCHOOL		236.50
JUNE 2025	06/16/2025	015	GENESEE COUNTY TREASURER	DUE TO LAKEVILLE SCHOOLS	6395	192.00
JUNE 2025	06/16/2025	015	GENESEE COUNTY TREASURER	DUE TO G.C. FOR LAKEVILLE SCH	6395	48.00
MAY 2025	06/03/2025	015	GENESEE COUNTY TREASURER	DUE TO DAVISON SCH	6373	946.00
MAY 2025	06/03/2025	015	GENESEE COUNTY TREASURER	DUE TO G.C. FOR DAVISON SCH	6373	236.50
R16 CP0625	06/10/2025	048	GENESEE COUNTY DRAIN COMMISSIONER	4/1 - 4/30/2025 WATER & SEWER	6390	153,089.88
RA6 CP0725	06/30/2025	048	GENESEE COUNTY DRAIN COMMISSIONER	5/1 - 5/31/2025 WATER & SEWER		91,865.61
2025	06/26/2025	121	GENESEE COUNTY CHAPTER M.T.A.	MEMBERSHIP	6434	269.73
JUNE 12TH MEE	06/10/2025	184	GOVERNMENTAL CLERKS OF GENESEE CNT	LUNCH: RICHFIELD TWP	6394	30.00
704960	06/10/2025	092	GENESEE COUNTY ROAD COMMISSION	OAK ROAD - LIMESTONE RESURFACI	6391	24,884.20
32009	06/16/2025	092	GENESEE COUNTY ROAD COMMISSION	1ST APPLICATION CHLORIDE	6398	21,329.70
2025-00000104	06/30/2025	049	GENESEE COUNTY DRAIN COMMISSIONER	JUNE 2025		8,468.32
2025-00000086	06/03/2025	049	GENESEE COUNTY DRAIN COMMISSIONER	SEWER MAINT	6375	8,459.42
4/1 - 6/11/25	06/11/2025	064	GENESEE COUNTY TREASURER	DELQ PERSONAL PROPERTY	7582	2,299.31
6/12 - 6/30/202	06/30/2025	064	GENESEE COUNTY TREASURER	2016 & 2020-2024 DELQ PERSONAL	7592	8,890.93
1599	06/17/2025	253	GENESEE COUNTY 911 DISPATCH AUTH	2024 ANNUAL	6408	1,309.66
6/12 - 6/30/202	06/30/2025	058	GENESEE INTERMEDIATE SCHOOL	2016 & 2020-2024 DELQ PERSONAL	7589	1,259.27
4/1 - 6/11/25	06/11/2025	058	GENESEE INTERMEDIATE SCHOOL	DELQ PERSONAL PROPERTY	7579	1,298.55
5006	06/17/2025	000	GLC LAB	A. DOYLE LAB	6405	125.00
43443472	06/30/2025	000	HENRY SCHEIN INC.	ALL SIZES OF GLOVES		118.72
144000	06/17/2025	000	HURLEY OCCUPATIONALHEALTH	KEEGAN M HARBURN NEW HIRE	6404	805.00
505595 & 5055	06/26/2025	079	J W CLEANING	MAY CLEANING & BALLFIELD	6433	1,200.00
14935	06/25/2025	000	KADREW PRINT & MAILING, LLC	2025 SUMMER TAX BILLS	6424	787.63
4/1 - 6/11/25	06/11/2025	053	KEARSLEY COMMUNITY SCHOOL	DELQ PERSONAL PROPERTY	7576	2,067.62
14132	06/25/2025	000	KONIECZKA HEATING & COOLING, INC.	SERVICE CALL - POLICE SIDE A/C	6423	120.00
14082	06/25/2025	000	KONIECZKA HEATING & COOLING, INC.	REPAIR TO POLICE SIDE MOTOR MO	6423	1,015.54
6/12 - 6/30/202	06/30/2025	052	LAKEVILLE SCHOOL DISTRICT	2016 & 2020-2024 DELQ PERSONAL	7586	146.83
1ST QTR 2025	05/22/2025	052	LAKEVILLE SCHOOL DISTRICT	CHARTER & COMCAST PEG FEES	6350	135.01
INVPR1125312	06/05/2025	000	LEXIPOL, LLC	POLICEONE ACADEMY ANNUAL 7/1/2	6372	893.70
NONE	06/26/2025	310	MELISSA GALLOWAY	2025 CLOTHING ALLOWANCE		253.79
2024-2025	06/26/2025	322	ALERUS RETIREMENT SOLUTIONS	CONTRIBUTION	245	150,000.00
0522	06/05/2025	000	MICHIGAN AIR MOLD TESTING LLC	AIR TESTING OF TWP BLDG.	6371	775.00
136008-IN	06/30/2025	109	MICHIGAN CHLORIDE SALES LLC	CHLORIDE	6446	11,711.26
6533207	06/05/2025	074	MICHIGAN MUNICIPAL LEAGUE	7/1/2025 - 6/30/2026	6377	8,664.00
12264	06/05/2025	000	MMTA	B. ARNES REGISTRATION 6/11/2025	6370	15.00
4/1 - 6/11/25	06/11/2025	056	MOTT COLLEGE CONTROLLER	DELQ PERSONAL PROPERTY	7577	896.65
6/12 - 6/30/202	06/30/2025	056	MOTT COLLEGE CONTROLLER	2016 & 2020-2024 DELQ PERSONAL	7587	905.12
6/12 - 6/30/202	06/30/2025	230	MASS TRANSPORTATION AUTHORITY	2016 & 2020-2024 DELQ PERSONAL	7593	412.19
4/1 - 6/11/25	06/11/2025	230	MASS TRANSPORTATION AUTHORITY	DELQ PERSONAL PROPERTY	7583	425.09
908816	05/14/2025	198	NYE UNIFORM COMPANY	(2) OAIR OF PANTS - B. FLASHER	6339	257.51
919230	06/05/2025	198	NYE UNIFORM COMPANY	BALLISTIC VEST	6380	1,050.00
919231	06/05/2025	198	NYE UNIFORM COMPANY	BALLISTIC VEST	6380	1,050.00
909746	06/05/2025	198	NYE UNIFORM COMPANY	BALLISTIC VEST	6380	1,050.00
94558	06/12/2025	099	PARISEAU'S PRINTING, INC.	LETTERHEAD, WINDOW ENVELOPES,	6399	286.00
5/14 & 5/19/20	05/21/2025	000	PERSPECTIVE PSYCHOLOGICAL ASSOC. OF	KEEGAN HARBURN & THOMAS GOOD	6346	1,000.00
JUNE 30TH	06/30/2025	155	PETTY CASH - TREASRER	PETTY CASH THROUGH JUNE 30, 20		38.13

INVOICE REGISTER FOR RICHFIELD TOWNSHIP  
 POST DATES 05/14/2025 - 06/30/2025  
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Invoice #	Invoice date	Vendor #	Vendor Name	Invoice Descriptio	Check #	Amount
3320786288	05/29/2025	136	PITNEY BOWES INC	POSTAGE MACH LEASE	6369	223.11
SUMMER 2025	06/25/2025	000	POSTMASTER	TAX BILLS POSTAGE	6425	1,446.72
6/12 - 6/30/202	06/30/2025	057	RICHFIELD TOWNSHIP	2016 & 2020-2024 DELQ PERSONAL	7588	416.59
4/1 - 6/11/25	06/11/2025	057	RICHFIELD TOWNSHIP	DELQ PERSONAL PROPERTY	7578	902.30
147877	06/05/2025	067	RICHFIELD TOWNSHIP - SEWER FUND	3/31 -4/30/25	6376	120.75
MAY 2025	06/02/2025	067	RICHFIELD TOWNSHIP - SEWER FUND	BLUEFIN MONIES	2152	15,277.31
#147877	06/30/2025	067	RICHFIELD TOWNSHIP - SEWER FUND	4/30 - 5/31/2025		120.04
JUNE 2025	06/30/2025	067	RICHFIELD TOWNSHIP - SEWER FUND	BLUEFIN MONIES RECEIVED	2153	26,162.77
30136642	06/30/2025	000	SCHNEIDER TIRE OUTLET - WESTLAND	8 - TIRES	6439	1,656.24
NONE	06/10/2025	000	SHIRLEY'S CLEANERS	ACCT# Y1914	6388	27.00
219377	05/14/2025	037	SIMEN FIGURA & PARKER P.L.C.	LEGAL SERVICES	6338	4,175.26
219850	06/17/2025	037	SIMEN FIGURA & PARKER P.L.C.	MAY 2025 LEGAL SERVICES	6407	2,639.44
1126128IN	06/30/2025	000	SIRCHIE	EVIDENCE BAG	6437	52.32
12062	06/30/2025	166	SPARKLE BUGGY CAR WASH	TWP CAR WASH JUNE 2025		7.00
105759200	06/30/2025	238	SPEEDWAY WEX BANK	JUNE 2025 FUEL		1,951.81
105137360	06/03/2025	238	SPEEDWAY WEX BANK	MAY 2025 FUEL	238	2,009.59
JUNE 2025	06/03/2025	324	STANDARD INSURANCE CO - VISION	EMPLOYEE VISION	240	337.96
JUNE 2025	06/03/2025	317	STANDARD INSURANCE COMPANY - DENTA	EMPLOYEE DENTAL	239	2,014.36
JUNE 2025	05/21/2025	318	STANDARD INSURANCE COMPANY	LIFE & DISABILITY	237	923.92
NONE	06/05/2025	159	STEARNS' M-15 GARAGE	R & R THERMOSTAT	6378	216.99
NONE	06/18/2025	159	STEARNS' M-15 GARAGE	L.O.F.		75.00
36179589	06/30/2025	000	TODD WENZEL	OIL CHANGE / ROTATE TIRES	6438	81.05
36179577	06/26/2025	000	TODD WENZEL	MOUNT & BAL 1 TIRE	6426	25.75
36179646	06/30/2025	000	TODD WENZEL	MOUNT & BLALNCE 4 TIRES	6438	103.00
2686	05/21/2025	156	TOP QUALITY COLLISION	REPLACE RT DOOR TRIM PANEL 6 SP	6347	389.81
JUNE 2025	06/16/2025	081	TRACEY L. HOOK	MILEAGE	6396	34.20
JUNE 2025	06/30/2025	307	TRAVIS COVERT	MILEAGE		128.38
MAY 2025	06/03/2025	307	TRAVIS COVERT	MILEAGE	6384	100.87
NONE	06/30/2025	000	UNEMPLOYMENT INSURANCE AGENCY	A. HILL - THROUGH 6/30/2025	247	1,810.00
VC3-204047	05/29/2025	084	VC3	MICROSOFT 365	6368	173.00
VC3-206982	06/16/2025	084	VC3	MICROSOFT 365 NCE ANNUAL COMM	6397	173.00
6114308162	06/03/2025	249	VERIZON WIRELESS	POLICE CELL PHONE	6383	175.20
6116817306	06/30/2025	249	VERIZON WIRELESS	JUNE 2025 POLICE CELL PHONE		175.20
9871	06/17/2025	000	VICE ARMORY LLC	AMMO	6406	849.00
381445	06/30/2025	011	VIEW NEWSPAPERS	JUNE 2025 PUBLISHINGS		128.00
NONE	06/17/2025	306	ELAN FINANCIAL SERVICES	ACCT# 4798 1773 0100 5371	6410	1,829.25
NONE	05/15/2025	306	ELAN FINANCIAL SERVICES	ACCT# 4798 1773 0100 5371	6343	3,112.62
0294129-IN	06/30/2025	000	WOLVERINE POWER SYSTEMS	GENERATOR MAINT	6440	545.00

Total: 713,458.36

Supervisor \_\_\_\_\_  
 Clerk \_\_\_\_\_  
 Treasurer \_\_\_\_\_  
 Trustee \_\_\_\_\_  
 Trustee \_\_\_\_\_

Fund 101 - GENERAL FUND  
 Dept 000  
 Revenues

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	YTD BALANCE 06/30/2025 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
101-000-410.000	CURRENT PROPERTY TAX	252,385.90	14,049.27	289,326.96	(36,941.06)	114.64
101-000-434.000	TRAILER PARK FEES	3,200.00	284.50	3,405.50	(205.50)	106.42
101-000-447.000	ADMINISTRATION FEE	80,000.00	4,892.05	104,648.80	(24,648.80)	130.81
101-000-451.000	FIRE MILEAGE	200,330.00	13,183.51	231,059.85	(30,729.85)	115.34
101-000-453.000	CURRENT POLICE ASSESSMENT	1,234,000.00	66,107.01	1,235,105.23	(1,105.23)	100.09
101-000-456.000	WEEDS/MOWING	2,100.00	550.00	1,930.00	170.00	91.90
101-000-457.000	MISC ASSESSEES	7,690.00	1,317.09	11,480.58	(3,790.58)	149.29
101-000-477.000	FRANCHISE FEES	115,000.00	0.00	83,383.18	31,616.82	72.51
101-000-481.000	CONTRACTOR LICENSERS	150.00	0.00	0.00	150.00	0.00
101-000-490.000	BUILDING PERMITS	40,000.00	2,317.20	47,430.13	(7,430.13)	118.58
101-000-522.000	CDBG GRANT	4,800.00	0.00	6,712.74	(1,912.74)	139.85
101-000-542.000	LIQUOR LICENSE FEES	3,000.00	0.00	3,642.10	(642.10)	121.40
101-000-543.000	LEORPC POLICE TRAINING - 302	750.00	0.00	3,161.11	(2,411.11)	421.48
101-000-544.000	CPE MCOLES	0.00	0.00	12,000.00	(12,000.00)	100.00
101-000-550.000	METRO MAINTENANCE REVENUE	4,000.00	12,737.41	12,737.41	(8,737.41)	318.44
101-000-574.000	STATE SHARED REVENUE	995,000.00	165,534.00	1,016,619.00	(21,619.00)	102.17
101-000-602.000	BOARD OF APPEALS	200.00	0.00	0.00	200.00	0.00
101-000-603.000	PLANNING COMMISSION	1,200.00	0.00	2,670.00	(1,470.00)	222.50
101-000-614.000	LAND REVISIONS	150.00	0.00	250.00	(100.00)	166.67
101-000-615.806	PARKS & REC	750.00	0.00	0.00	750.00	0.00
101-000-617.000	POLICE REPORTS	1,200.00	140.00	1,258.86	(58.86)	104.91
101-000-618.000	VEHICLE IMPOUND	3,000.00	660.00	4,740.00	(1,740.00)	158.00
101-000-640.000	PAVILION FEE	200.00	80.00	196.00	4.00	98.00
101-000-656.000	DISTRICT COURT FEES	11,000.00	549.45	10,638.00	362.00	96.71
101-000-665.000	INTEREST	10,000.00	6,175.68	50,400.56	(40,400.56)	504.01
101-000-673.000	SALE OF FIXED ASSETS	7,000.00	0.00	7,000.00	0.00	0.00
101-000-675.000	MISCELLANEOUS	5,000.00	24,297.92	30,404.52	(25,404.52)	608.09
Total Dept 000		2,982,105.90	312,875.09	3,163,200.53	(181,094.63)	106.07

TOTAL REVENUES 2,982,105.90 312,875.09 3,163,200.53 (181,094.63) 106.07

Expenditures

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	YTD BALANCE 06/30/2025 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
101-101-701.020	ADMINISTRATION	56,444.36	3,640.32	45,139.21	11,305.15	79.97
101-101-701.050	SALARY/EMPLOYEE	13,940.00	980.80	12,505.17	1,434.83	89.71
101-101-701.100	SALARY/TRUSTEES	11,845.00	867.69	11,099.69	745.31	93.71
101-101-701.200	SALARY/SUPERVISOR	6,180.00	221.86	2,714.60	3,465.40	43.93
101-101-701.300	SALARY/TREASURER	4,328.20	332.92	4,244.80	83.40	98.07
101-101-707.000	SALARY/CLERK	16,247.25	1,085.95	13,857.91	2,389.34	85.29
101-101-712.000	PENSION	35,297.39	3,587.09	41,166.17	(5,868.78)	116.63
101-101-714.000	INSURANCE BENEFITS	2,200.00	0.00	15.97	184.03	7.99
101-101-719.000	MEETING WAGES	2,200.00	296.15	2,813.98	(613.98)	127.91
101-101-720.000	HEALTH - ADMIN FEE	7,094.42	454.90	5,694.71	1,399.71	80.27
101-101-725.000	SOCIAL SECURITY	10,000.00	10,000.00	10,000.00	0.00	100.00
101-101-727.000	RETIREMENT BENEFITS	9,200.00	453.77	4,172.20	5,027.80	45.35
101-101-808.000	OFFICE SUPPLIES & POSTAGE	3,000.00	0.00	1,098.00	1,902.00	36.60
101-101-810.000	PROFESSIONAL FEES	6,057.57	134.87	7,134.15	(1,076.58)	117.77
101-101-860.000	MEMBERSHIP DUES	650.00	0.00	0.00	650.00	0.00
101-101-869.000	MILEAGE	2,000.00	79.59	644.35	1,355.65	32.22
101-101-901.000	GASOLINE & OIL TOWNSHIP VEHICLE	3,000.00	60.00	160.60	2,839.40	5.35
101-101-921.000	NOTICES & PRINTING	2,160.00	239.99	2,839.56	(679.56)	131.46
101-101-922.000	TELEPHONE & INTERNET EXPENSE UTILITIES	0.00	36.12	205.26	(205.26)	100.00

TOTAL REVENUES 2,982,105.90 312,875.09 3,163,200.53 (181,094.63) 106.07

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDT
		ORIGINAL BUDGET	MONTH 06/30/2025 INCREASE (DECREASE)	2024-25 ORIGINAL BUDGET	MONTH 06/30/2025 ACTIVITY FOR INCREASE (DECREASE)			
Fund 101 - GENERAL FUND								
Expenditures								
101-101-931.000	EQUIPMENT MAINTENANCE	8,490.75		963.28		9,299.28	(808.53)	109.52
101-101-956.000	MISCELLANEOUS	4,800.00		7.00		10,703.93	(5,903.93)	223.00
101-101-958.000	CONFERENCE & WORKSHOPS	2,500.00		114.00		2,698.63	(198.63)	107.95
101-101-963.000	INSURANCE & BONDS	10,266.60		0.00		10,683.00	(416.40)	104.06
101-101-970.000	CAPITAL OUTLAY	25,000.00		0.00		11,256.86	13,743.14	45.03
Total Dept 101 - ADMINISTRATION		240,901.54		23,556.30		210,148.03	30,753.51	87.23
Dept 171 - SUPERVISOR								
101-171-701.020	SALARY/EMPLOYEE	1,412.42		111.62		1,425.02	(12.60)	100.89
101-171-701.100	SALARY/SUPERVISOR	14,214.00		867.68		11,099.91	3,114.09	78.09
101-171-707.000	PENSION	1,955.26		124.05		1,617.50	337.76	82.73
101-171-712.000	INSURANCE BENEFITS	9,790.58		647.31		7,517.70	2,272.88	76.79
101-171-720.000	SOCIAL SECURITY	1,195.42		74.45		955.19	240.23	79.90
101-171-727.000	OFFICE SUPPLIES & POSTAGE	300.00		21.19		233.09	66.91	77.70
101-171-956.000	MISCELLANEOUS	300.00		0.00		440.19	(140.19)	146.73
101-171-958.000	CONFERENCE & WORKSHOPS	750.00		0.00		1,040.36	(290.36)	138.71
Total Dept 171 - SUPERVISOR		29,917.68		1,846.30		24,328.96	5,588.72	81.32
Dept 215 - CLERK								
101-215-701.300	SALARY/CLERK	30,297.40		1,997.63		25,469.84	4,827.56	84.07
101-215-701.310	SALARY/CLERK DEPUTY	1,500.00		33.00		1,458.58	41.42	97.24
101-215-707.000	PENSION	5,711.94		299.64		3,895.32	1,816.62	68.20
101-215-712.000	INSURANCE BENEFITS	24,076.08		837.40		12,273.15	11,802.93	50.98
101-215-720.000	SOCIAL SECURITY	2,432.50		151.09		2,021.36	411.14	83.10
101-215-727.000	OFFICE SUPPLIES & POSTAGE	1,000.00		6.89		1,067.53	(67.53)	106.75
101-215-810.000	MEMBERSHIP DUES	200.00		0.00		50.00	150.00	25.00
101-215-860.000	MIILEAGE	100.00		34.20		342.05	(242.05)	342.05
101-215-931.000	EQUIPMENT MAINTENANCE	500.00		0.00		0.00	500.00	0.00
101-215-956.000	MISCELLANEOUS	100.00		0.00		55.00	45.00	55.00
101-215-958.000	CONFERENCE & WORKSHOPS	1,000.00		498.87		2,736.59	(1,736.59)	273.66
101-215-998.000	CONTINGENCY	250.00		0.00		0.00	250.00	0.00
Total Dept 215 - CLERK		67,167.92		3,858.72		49,369.42	17,798.50	73.50
Dept 223 - AUDIT								
101-223-805.000	PROFESSIONAL FEES - AUDIT	7,750.00		0.00		10,885.00	615.00	94.65
Total Dept 223 - AUDIT		7,750.00		0.00		10,885.00	615.00	94.65
Dept 253 - TREASURER								
101-253-701.200	SALARY/TREASURER	28,122.35		1,426.14		17,434.48	10,687.87	62.00
101-253-701.210	SALARY/DEPUTY TREASURER	7,482.66		0.00		0.00	7,482.66	0.00
101-253-707.000	PENSION	3,090.00		213.92		2,631.22	458.78	85.15
101-253-712.000	INSURANCE BENEFITS	12,924.25		984.99		6,582.22	6,342.03	50.93
101-253-720.000	SOCIAL SECURITY	2,723.78		106.57		1,317.36	1,406.42	48.37
101-253-727.000	OFFICE SUPPLIES & POSTAGE	300.00		0.00		53.00	247.00	17.67
101-253-810.000	MEMBERSHIP DUES	60.00		0.00		49.50	10.50	82.50
101-253-860.000	MIILEAGE	600.00		0.00		0.00	600.00	0.00
101-253-931.000	EQUIPMENT MAINTENANCE	250.00		0.00		93.27	156.73	37.31
101-253-956.000	MISCELLANEOUS	200.00		0.00		0.00	200.00	0.00

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	YTD BALANCE 06/30/2025 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
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Fund 101 - GENERAL FUND  
 Expenditures  
 101-253-958.000 CONFERENCE & WORKSHOPS 500.00 15.00 145.00 355.00 29.00

Total Dept 253 - TREASURER 56,253.04 2,746.62 28,306.05 27,946.99 50.32

Dept 257 - PROPERTY TAX ADMINISTRATION	DESCRIPTION	BUDGET	ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	YTD BALANCE 06/30/2025 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
101-257-701.020	SALARY/EMPLOYEE	17,359.80	1,752.03	20,799.42	1,200.58	94.54
101-257-701.100	SALARY/SUPERVISOR	4,738.00	397.68	5,087.40	(349.40)	107.37
101-257-701.200	SALARY/TREASURER	10,300.00	792.30	9,685.88	614.12	94.04
101-257-701.210	SALARY/DEPUTY TREASURER	1,800.00	0.00	0.00	1,800.00	0.00
101-257-701.400	ASSESSOR SALARY	49,884.12	3,989.68	50,292.07	(407.95)	100.82
101-257-703.000	OVERTIME	100.00	0.00	0.00	100.00	0.00
101-257-707.000	PENSION	5,260.94	479.14	5,855.75	(594.81)	111.31
101-257-712.000	INSURANCE BENEFITS	15,154.30	1,637.18	16,251.14	(1,096.84)	107.24
101-257-716.000	BOARD OF REVIEW WAGES	2,500.00	0.00	1,800.00	700.00	72.00
101-257-720.000	SOCIAL SECURITY	6,432.27	527.64	6,656.14	(223.87)	103.48
101-257-725.000	RETIREMENT BENEFITS	10,000.00	10,000.00	10,000.00	0.00	100.00
101-257-727.000	OFFICE SUPPLIES & POSTAGE	1,750.00	1,446.72	5,460.02	(3,710.02)	312.00
101-257-741.000	Operating Supplies	0.00	0.00	455.00	(455.00)	100.00
101-257-807.000	TAX BILLS	7,600.00	787.63	1,769.28	5,830.72	23.28
101-257-808.000	PROFESSIONAL FEES	1,782.00	0.00	80.50	1,701.50	4.52
101-257-810.000	MEMBERSHIP DUES	150.00	0.00	275.00	(125.00)	183.33
101-257-860.000	MILEAGE	150.00	0.00	111.35	38.65	74.23
101-257-901.000	NOTICES & PRINTING	2,400.00	0.00	656.00	1,744.00	27.33
101-257-931.000	EQUIPMENT MAINTENANCE	2,941.60	0.00	2,880.06	61.54	97.91
101-257-956.000	MISCELLANEOUS	100.00	0.00	129.30	(29.30)	129.30
101-257-958.000	CONFERENCE & WORKSHOPS	800.00	0.00	0.00	800.00	0.00
101-257-961.000	MISC. COUNTY CHARGES	100.00	781.99	881.99	(781.99)	881.99
101-257-962.000	TAX TRIBUNAL FEE	1,000.00	0.00	0.00	1,000.00	0.00
101-257-970.000	CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00

Total Dept 257 - PROPERTY TAX ADMINISTRATION 142,803.03 22,591.99 139,126.30 8,316.93 94.36

Dept 262 - ELECTION	DESCRIPTION	BUDGET	ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	YTD BALANCE 06/30/2025 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
101-262-701.300	SALARY/CLERK	2,024.00	332.91	4,244.76	(2,220.76)	209.72
101-262-701.310	SALARY/CLERK DEPUTY	1,963.00	297.00	13,126.66	873.34	93.76
101-262-707.000	PENSION	0.00	49.94	649.22	(649.22)	100.00
101-262-712.000	INSURANCE BENEFITS	0.00	3.63	169.47	(169.47)	100.00
101-262-715.000	ELECTION FEES	22,000.00	0.00	25,725.00	1,275.00	95.28
101-262-720.000	SOCIAL SECURITY	305.01	47.47	2,511.14	(2,206.13)	823.30
101-262-727.000	OFFICE SUPPLIES & POSTAGE	2,000.00	0.00	10,917.94	(8,917.94)	545.90
101-262-860.000	MILEAGE	2,000.00	0.00	112.00	1,888.00	5.60
101-262-901.000	NOTICES & PRINTING	2,000.00	0.00	0.00	3,000.00	0.00
101-262-931.000	EQUIPMENT MAINTENANCE	3,000.00	0.00	0.00	13,366.03	267.32
101-262-956.000	MISCELLANEOUS	5,000.00	0.00	0.00	(8,366.03)	0.00
101-262-957.000	TRAINING	1,500.00	0.00	0.00	3,074.80	(104.99)
101-262-958.000	CONFERENCE & WORKSHOPS	1,000.00	0.00	1,105.00	110.50	110.50
101-262-970.000	CAPITAL OUTLAY	1,000.00	148.96	165.54	834.46	16.55
101-262-998.000	CONTINGENCY	1,500.00	0.00	3,168.00	(1,668.00)	211.20
		100.00	0.00	0.00	100.00	0.00

Total Dept 262 - ELECTION 43,392.01 879.91 73,685.96 (13,256.95) 121.94

Dept 265 - TOWNSHIP HALL 500.00 0.00 616.01 (116.01) 123.20  
 101-265-741.000 OPERATING SUPPLIES

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	YTD BALANCE 06/30/2025	AVAILABLE BALANCE	% BUDGET USED
				NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
<b>Fund 101 - GENERAL FUND</b>						
<b>Expenditures</b>						
101-265-743.000	JANITORIAL SUPPLIES	1,000.00	78.78	514.38	485.62	51.44
101-265-809.000	JANITORIAL SERVICES	5,200.00	550.00	5,534.82	(334.82)	106.44
101-265-811.000	WEEDS	1,000.00	0.00	120.00	880.00	12.00
101-265-812.000	SNOW & GRASS REMOVAL	9,000.00	543.12	12,541.88	(3,541.88)	139.35
101-265-922.000	UTILITIES	9,897.64	797.58	10,832.19	(934.55)	109.44
101-265-930.000	BUILDING REPAIRS	15,000.00	1,135.54	5,961.42	9,038.58	39.74
101-265-930.001	BUILDING REMODELING	2,000.00	0.00	0.00	2,000.00	0.00
101-265-956.000	MISCELLANEOUS	1,000.00	797.50	1,456.54	(456.54)	145.65
101-265-970.000	CAPITAL OUTLAY	15,000.00	0.00	1,214.38	13,785.62	8.10
<b>Total Dept 265 - TOWNSHIP HALL</b>						
		59,597.64	3,902.52	38,791.62	20,806.02	65.09
<b>Dept 266 - ATTORNEY</b>						
101-266-802.000	PROFESSIONAL FEES ATTYN	13,000.00	387.50	1,906.50	11,093.50	14.67
<b>Total Dept 266 - ATTORNEY</b>						
		13,000.00	387.50	1,906.50	11,093.50	14.67
<b>Dept 301 - POLICE DEPARTMENT</b>						
101-301-701.055	SHIFT PREMIUM	0.00	2,622.00	40,049.21	(40,049.21)	100.00
101-301-701.500	SALARY/POLICE COMMAND	178,000.00	13,998.96	172,356.13	5,643.87	96.83
101-301-701.505	SALARY/OFFICERS	456,897.75	20,142.92	214,849.71	242,048.04	47.02
101-301-701.506	SALARY / OFFICERS SHIFT PREMIUM	1,500.00	10,898.11	160,360.57	(158,860.57)	10,690.7
101-301-701.510	SALARY/DISPATCHER & ACCOUNTANT	54,780.71	4,567.68	59,617.87	(4,837.16)	108.83
101-301-703.000	OVERTIME	18,000.00	3,393.53	20,140.96	1,859.04	91.55
101-301-704.000	OVERTIME SHIFT PREMIUM	13,500.00	2,020.32	13,937.61	(437.61)	103.24
101-301-707.000	PENSION	261,609.52	27,308.99	332,513.00	(7,513.00)	102.31
101-301-709.000	COURT APPEARANCE	4,000.00	151.47	5,915.29	(1,915.29)	147.88
101-301-712.000	INSURANCE BENEFITS	170,456.13	12,236.45	164,046.05	6,410.08	96.24
101-301-712.001	INSURANCE - RETIREES	19,367.73	9,628.16	109,811.51	11,188.49	90.75
101-301-713.000	HOLIDAY PAY	21,300.00	2,000.52	2,910.98	(1,610.98)	107.56
101-301-720.000	SOCIAL SECURITY	57,105.60	4,541.59	53,925.00	3,180.60	94.43
101-301-721.000	UNEMPLOYMENT BENEFITS	0.00	1,810.00	1,810.00	(1,810.00)	100.00
101-301-725.000	RETIREMENT BENEFITS - OPERB	125,000.00	125,000.00	125,000.00	0.00	100.00
101-301-727.000	OFFICE SUPPLIES & POSTAGE	4,000.00	408.03	2,661.63	1,338.37	66.54
101-301-741.000	OPERATING SUPPLIES	3,500.00	3,500.00	3,388.96	111.04	96.83
101-301-743.000	JANITORIAL SUPPLIES	1,000.00	1,230.75	514.38	485.62	51.44
101-301-746.000	UNIFORM EXPENSE	4,500.00	78.79	7,702.28	297.72	96.28
101-301-790.000	AUTO SUPPLIES	3,000.00	4,404.60	2,084.22	915.78	69.47
101-301-796.000	GASOLINE & OIL POLICE VEHICLES	29,500.00	1,656.24	23,551.55	5,948.45	79.84
101-301-802.000	PROFESSIONAL FEES ATTYN	24,000.00	4,120.23	23,716.50	2,283.50	91.22
101-301-809.000	JANITORIAL SERVICES	5,200.00	2,106.50	5,534.83	(334.83)	106.44
101-301-810.000	MEMBERSHIP DUES - POLICE	11,100.00	0.00	8,118.98	2,981.02	73.14
101-301-885.000	DRUG FORFEITURE	1,000.00	0.00	455.55	544.45	45.56
101-301-901.000	NOTICES & PRINTING	2,200.00	0.00	1,709.38	490.62	77.70
101-301-921.000	TELEPHONE & INTERNET EXPENSE	5,110.00	590.40	5,011.96	98.04	98.08
101-301-922.000	UTILITIES	20,021.46	1,010.50	14,043.45	5,978.01	70.14
101-301-931.000	EQUIPMENT MAINTENANCE	20,079.30	1,527.92	15,579.97	4,499.33	77.59
101-301-932.000	AUTO REPAIR	6,500.00	501.79	10,370.46	1,629.54	86.42
101-301-933.000	RADIO REPAIR	500.00	0.00	297.50	202.50	59.50
101-301-956.000	MISCELLANEOUS	2,480.00	827.50	4,448.76	1,051.24	80.89
101-301-957.000	TRAINING	0.00	0.00	5,464.50	785.50	87.43
101-301-957.020	302 TRAINING	2,800.00	0.00	3,161.11	238.89	92.97
101-301-957.030	CPE MOLES	0.00	0.00	1,655.32	844.68	66.21
101-301-958.000	CONFERENCE & WORKSHOPS	2,000.00	8.13	3,283.10	(1,283.10)	164.16

GL NUMBER DESCRIPTION ORIGINAL BUDGET 2024-25 ORIGINAL MONTH 06/30/2025 ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE) YTD BALANCE 06/30/2025 NORMAL (ABNORMAL) AVAILABLE BALANCE NORMAL (ABNORMAL) % BDT USED

Fund 101 - GENERAL FUND  
 Expenditures  
 101-301-963.000 INSURANCE & BONDS 25,177.40 0.00 25,861.60 (684.20) 102.72  
 101-301-970.000 CAPITAL OUTLAY 66,000.00 0.00 75,361.69 (638.31) 99.16

Total Dept 301 - POLICE DEPARTMENT 1,627,435.60 259,342.08 1,741,221.57 82,356.78 95.48

Dept 336 - FIRE DEPARTMENT  
 101-336-720.000 SOCIAL SECURITY 53.59 0.00 40.93 12.66 76.38  
 101-336-727.000 OFFICE SUPPLIES & POSTAGE 1,000.00 0.00 0.00 1,000.00 0.00  
 101-336-803.000 MEETING FEES 700.00 0.00 535.00 165.00 76.43  
 101-336-804.000 FIRE RUNS 196,155.04 0.00 136,897.85 59,257.19 69.79  
 101-336-901.000 NOTICES & PRINTING 2,200.00 68.00 1,084.53 1,115.47 49.30

Total Dept 336 - FIRE DEPARTMENT 200,108.63 68.00 138,558.31 61,550.32 69.24

Dept 371 - BLDG/ZONING/ORD/CODE DEPT  
 101-371-701.020 SALARY/EMPLOYEE 19,933.99 3,454.38 42,562.55 (22,628.56) 213.52  
 101-371-701.050 SALARY/TRUSTEES 425.00 32.68 416.66 8.34 98.04  
 101-371-701.100 SALARY/SUPERVISOR 4,738.00 361.51 4,624.84 113.16 97.61  
 101-371-702.800 FEES/INSPECTIONS 23,040.00 0.00 0.00 23,040.00 0.00  
 101-371-707.000 PENSION 4,190.77 409.73 0.00 (855.85) 120.42  
 101-371-712.000 INSURANCE BENEFITS 4,190.77 409.73 0.00 (855.85) 120.42  
 101-371-720.000 SOCIAL SECURITY 1,020.90 0.00 5,046.62 (4,025.72) 120.42  
 101-371-727.000 OFFICE SUPPLIES & POSTAGE 1,919.92 294.20 10,316.76 (8,396.84) 103.18  
 101-371-806.000 ORDINANCE VIOLATION 200.00 71.00 3,611.44 (1,172.18) 186.09  
 101-371-808.000 PROFESSIONAL FEES 3,000.00 314.74 3,950.34 (200.18) 186.09  
 101-371-810.000 MEMBERSHIP DUES 1,500.00 90.70 565.54 934.46 37.70  
 101-371-860.000 MILEAGE 700.00 0.00 100.00 600.00 14.29  
 101-371-922.000 UTILITIES 2,000.00 229.25 1,164.40 835.60 58.22  
 101-371-931.000 EQUIPMENT MAINTENANCE 2,000.00 24.08 1,36.86 6.84 118.24  
 101-371-956.000 MISCELLANEOUS 1,037.60 0.00 1,297.78 (260.18) 118.24  
 101-371-958.000 CONFERENCE & WORKSHOPS 800.00 0.00 185.00 (615.00) 100.00

Total Dept 371 - BLDG/ZONING/ORD/CODE DEPT 73,953.54 6,303.17 74,350.97 6,274.39 92.22

Dept 401 - PLANNING COMMISSION  
 101-401-701.020 SALARY/EMPLOYEE 5,473.08 785.65 10,023.12 (23.12) 100.23  
 101-401-701.050 SALARY/TRUSTEES 32.68 32.68 416.66 (416.66) 100.00  
 101-401-701.100 SALARY/SUPERVISOR 2,369.00 1,44.62 1,850.13 518.87 78.10  
 101-401-702.600 PLANNING ADMIN. WAGRS 6,400.00 393.84 5,021.45 1,378.55 78.46  
 101-401-707.000 PENSION 1,295.97 92.04 1,197.95 98.02 92.44  
 101-401-712.000 INSURANCE BENEFITS 2,673.26 252.88 2,335.79 337.47 87.38  
 101-401-717.000 PLANNING COMMISSION WAGRS 2,100.00 0.00 850.00 1,250.00 40.48  
 101-401-720.000 SOCIAL SECURITY 599.92 103.71 1,396.90 3.10 99.78  
 101-401-727.000 OFFICE SUPPLIES & POSTAGE 300.00 0.00 105.00 195.00 35.00  
 101-401-808.000 PROFESSIONAL FEES 1,200.00 0.00 0.00 1,200.00 0.00  
 101-401-810.000 MEMBERSHIP DUES 675.00 0.00 780.00 (105.00) 115.56  
 101-401-901.000 NOTICES & PRINTING 200.00 0.00 269.70 (69.70) 134.85  
 101-401-956.000 MISCELLANEOUS 200.00 0.00 25.86 174.14 12.93  
 101-401-958.000 CONFERENCE & WORKSHOPS 1,500.00 0.00 200.00 1,300.00 13.33

Total Dept 401 - PLANNING COMMISSION 24,986.23 1,805.42 24,472.56 5,840.67 80.73

REVENUE AND EXPENDITURE REPORT FOR RICHFIELD TOWNSHIP

PERIOD ENDING 06/30/2025  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 06/30/2025	YTD BALANCE 06/30/2025		AVAILABLE BALANCE		% BUDGET USED
		ORIGINAL BUDGET	INCREASE (DECREASE)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND									
Expenditures									
Dept 410 - BOARD OF APPEALS									
101-410-701.020	SALARY/EMPLOYEE	3,634.04	289.45	3,923.49	(59.52)	101.64			
101-410-701.100	SALARY/SUPERVISOR	947.60	72.34	1,020.00	22.66	97.61			
101-410-707.000	PENSION	529.67	41.85	571.52	(15.15)	102.86			
101-410-712.000	INSURANCE BENEFITS	1,178.93	126.45	1,305.38	14.42	98.78			
101-410-718.000	MERTING FEES	400.00	0.00	400.00	20.00	95.00			
101-410-720.000	SOCIAL SECURITY	350.50	27.65	378.15	(31.69)	109.04			
101-410-727.000	OFFICE SUPPLIES & POSTAGE	200.00	0.00	200.00	174.14	12.93			
101-410-810.000	MEMBERSHIP DUES	245.00	0.00	245.00	245.00	0.00			
101-410-901.000	NOTICES & PRINTING	250.00	0.00	250.00	250.00	0.00			
101-410-958.000	CONFERENCE & WORKSHOPS	250.00	0.00	250.00	250.00	0.00			
Total Dept 410 - BOARD OF APPEALS		7,985.74	557.74	7,115.88	869.86	89.11			
Dept 445 - DRAINS									
DRAINS-AT-LARGE									
101-445-960.000		18,000.00	0.00	11,845.00	6,155.00	65.81			
Total Dept 445 - DRAINS		18,000.00	0.00	11,845.00	6,155.00	65.81			
Dept 446 - ROAD MAINTENANCE									
101-446-814.000	CHLORIDE	48,000.00	33,040.96	51,433.15	8,566.85	85.72			
101-446-816.000	ROAD MAINTENANCE	101,492.91	24,884.20	82,310.46	41,689.54	66.38			
101-446-817.000	THOMAS ST. SPECIAL ASSMNT	3,420.00	0.00	7,460.20	(4,040.20)	218.13			
101-446-818.000	RICH STREET SPECIAL ASSESSMENT	4,270.00	0.00	4,660.25	(390.25)	109.14			
101-446-828.000	METRO MAINTENANCE	1,000.00	0.00	1,000.00	1,000.00	0.00			
Total Dept 446 - ROAD MAINTENANCE		158,182.91	57,925.16	145,864.06	46,825.94	75.70			
Dept 451 - STREET LIGHTING									
STREET LIGHTING USAGE FEE									
101-451-927.000		24,581.00	3,013.80	23,961.34	619.66	97.48			
Total Dept 451 - STREET LIGHTING		24,581.00	3,013.80	23,961.34	619.66	97.48			
Dept 567 - CEMETERY									
101-567-829.000	BURIAL EXPENSE	1,000.00	0.00	1,000.00	1,000.00	0.00			
101-567-937.000	GENERAL MAINTENANCE	3,800.00	652.50	3,520.00	280.00	92.63			
101-567-956.000	MISCELLANEOUS	200.00	0.00	(0.80)	200.80	(0.40)			
Total Dept 567 - CEMETERY		5,000.00	652.50	3,519.20	1,480.80	70.38			
Dept 790 - LIBRARY									
COMMITTEE EXPENSE									
101-790-724.000		1,500.00	0.00	5,068.58	2,531.42	66.69			
101-790-747.000	FLAG/CEMETERY EXPENSE	400.00	0.00	940.80	(540.80)	235.20			
Total Dept 790 - LIBRARY		1,900.00	0.00	6,009.38	1,990.62	75.12			
Dept 806 - PARKS AND RECREATION									
PROFESSIONAL FEES									
101-806-808.000		3,835.00	0.00	17.00	3,818.00	0.44			
101-806-880.000	PROMOTIONS & ADVERTISING	500.00	0.00	0.00	500.00	0.00			
101-806-922.000	UTILITIES	1,100.00	142.96	1,285.59	(185.59)	116.87			

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR		YTD BALANCE		AVAILABLE		% BDT USED
		ORIGINAL BUDGET	MONTH 06/30/2025 INCREASE (DECREASE)	MONTH 06/30/2025	INCREASE (DECREASE)	NORMAL (ABNORMAL)	ABNORMAL (ABNORMAL)	BALANCE	ABNORMAL	

Fund 101 - GENERAL FUND										
Expenditures										
101-806-937.000	GENERAL MAINTENANCE	9,000.00		543.13		4,251.18		4,748.82		47.24
101-806-956.000	MISCELLANEOUS	500.00		118.60		290.51		209.49		58.10
101-806-963.000	INSURANCE & BONDS	9,000.00		0.00		9,351.20		(351.20)		103.90
101-806-978.000	CAPITAL IMPROVEMENTS	120,000.00		0.00		0.00		120,000.00		0.00
Total Dept 806 - PARKS AND RECREATION		143,935.00		804.69		15,195.48		128,739.52		10.56
TOTAL EXPENDITURES		2,946,851.51		390,242.42		2,768,661.59		452,365.78		85.96

Fund 101 - GENERAL FUND:										
TOTAL REVENUES		2,982,105.90		312,875.09		3,163,200.53		(181,094.63)		106.07
TOTAL EXPENDITURES		2,946,851.51		390,242.42		2,768,661.59		452,365.78		85.96
NET OF REVENUES & EXPENDITURES		35,254.39		(77,367.33)		394,538.94		(633,460.41)		165.13

Fund 219 - STREET LIGHTING FUND										
Revenues										
Dept 000										
219-000-459.000	STREET LIGHT SPECIAL ASSESSMEN	28,518.88		2,983.95		34,011.82		(5,492.94)		119.26
219-000-665.000	INTEREST	0.00		4.82		54.77		(54.77)		100.00
Total Dept 000		28,518.88		2,988.77		34,066.59		(5,547.71)		119.45
TOTAL REVENUES		28,518.88		2,988.77		34,066.59		(5,547.71)		119.45

Expenditures										
Dept 101 - ADMINISTRATION										
219-101-923.001	VASSAR ROAD	734.24		168.31		1,065.82		(331.58)		145.16
219-101-923.002	CRANDON DRIVE	602.16		116.24		698.52		(96.36)		116.00
219-101-923.003	DAVISON HILLS	150.80		29.06		175.53		(24.73)		116.40
219-101-923.004	OAKBROOKE ESTATES	3,008.72		581.20		3,492.60		(483.88)		116.08
219-101-923.005	POTTER ROAD	150.80		29.06		174.63		(23.83)		115.80
219-101-923.006	IRISH ROAD	1,504.88		290.60		1,862.54		(357.66)		123.77
219-101-923.007	WINTER HUE LANE	150.80		29.06		174.63		(23.83)		115.80
219-101-923.008	AUTO ADCTION	150.80		29.06		174.63		(23.83)		115.80
219-101-923.009	GALE ROAD	902.72		174.36		1,047.78		(145.06)		116.07
219-101-923.010	VICTORIA STATION	602.16		116.24		698.52		(96.36)		116.00
219-101-923.011	HUNT FARMS	1,654.64		319.66		1,920.93		(266.29)		116.09
219-101-923.012	VICTORIA STATION II	2,557.36		494.02		2,968.71		(411.35)		116.08
219-101-923.013	FOUR SEASONS III	1,805.44		348.72		2,095.56		(290.12)		116.07
219-101-923.014	FOUR SEASONS II	902.72		174.36		1,047.78		(145.06)		116.07
219-101-923.015	TIGER RUN TRAIL	1,579.76		305.14		1,833.66		(253.90)		116.07
219-101-923.016	HUNT FARMS II	1,955.20		377.78		2,270.19		(314.99)		116.11
219-101-923.017	SANDY HOLLOW	977.60		188.90		1,135.14		(157.54)		116.11
219-101-923.018	FOREST CK WEST PH 2	902.72		174.36		1,047.78		(145.06)		116.07
219-101-923.019	DANIA/VANADIA	5,671.12		1,325.76		7,761.12		(2,090.00)		136.85
219-101-923.020	ORCHARD LAKE	451.36		87.18		523.89		(72.53)		116.07
219-101-923.021	VICTORIA ESTATES 2	902.72		174.36		1,047.78		(145.06)		116.07
219-101-923.022	HUNT FARMS #3	1,053.52		203.42		1,222.40		(168.88)		116.03
219-101-923.025	HAWK DRIVE	146.64		0.00		0.00		146.64		0.00

REVENUE AND EXPENDITURE REPORT FOR RICHFIELD TOWNSHIP

PERIOD ENDING 06/30/2025  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	YTD BALANCE 06/30/2025 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
<b>Fund 219 - STREET LIGHTING FUND</b>						
Expenditures						
Total Dept 101 - ADMINISTRATION		28,518.88	5,736.85	34,440.14	(5,921.26)	120.76
TOTAL EXPENDITURES						
28,518.88						
<b>Fund 219 - STREET LIGHTING FUND:</b>						
TOTAL REVENUES						
28,518.88						
TOTAL EXPENDITURES						
28,518.88						
NET OF REVENUES & EXPENDITURES						
0.00						
<b>Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND</b>						
Revenues						
Dept 000		471,000.00	26,750.74	464,820.00	6,180.00	98.69
226-000-458.000	GARBAGE ASSESSMENT	0.00	88.78	1,155.49	(1,155.49)	100.00
226-000-665.000	INTEREST					
Total Dept 000		471,000.00	26,839.52	465,975.49	5,024.51	98.93
TOTAL REVENUES						
471,000.00						
TOTAL EXPENDITURES						
471,000.00						
NET OF REVENUES & EXPENDITURES						
0.00						
<b>Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND:</b>						
TOTAL REVENUES						
471,000.00						
TOTAL EXPENDITURES						
471,000.00						
NET OF REVENUES & EXPENDITURES						
0.00						
<b>Dept 101 - ADMINISTRATION</b>						
SALARIES/OFFICE HELP						
226-101-701.001		7,355.01	311.06	3,930.30	3,424.71	53.44
226-101-701.100	SALARY/SUPERVISOR	2,369.00	180.78	2,312.47	56.53	97.61
226-101-707.000	PENSION	1,357.74	77.17	997.60	360.14	73.48
226-101-712.000	INSURANCE BENEFITS	3,607.68	311.35	3,602.84	4.84	99.87
226-101-720.000	SOCIAL SECURITY	743.89	36.80	468.87	275.02	63.03
226-101-805.000	PROFESSIONAL FEES - AUDIT	1,550.00	0.00	0.00	1,550.00	0.00
226-101-830.000	GARBAGE PICKUP SERVICE	451,656.00	37,516.24	446,238.48	5,417.52	98.80
226-101-901.000	NOTICES & PRINTING	0.00	0.00	1,016.54	(1,016.54)	100.00
226-101-931.000	EQUIPMENT MAINTENANCE	1,000.00	6.92	421.92	578.08	42.19
Total Dept 101 - ADMINISTRATION		469,639.32	38,440.32	458,989.02	10,650.30	97.73
TOTAL EXPENDITURES						
469,639.32						
TOTAL REVENUES						
471,000.00						
TOTAL EXPENDITURES						
469,639.32						
NET OF REVENUES & EXPENDITURES						
1,360.68						

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	YTD BALANCE 06/30/2025	AVAILABLE BALANCE	% BDT USED
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<b>Fund 590 - SEWER FUND</b>						
<b>Revenues</b>						
Dept 000	SEWER USAGE FEE	748,000.00	130,522.22	885,666.95	(137,666.95)	118.40
590-000-606.000	SEWER TAP-IN PRINCIPAL	3,000.00	7,000.00	12,600.00	(9,600.00)	420.00
590-000-659.000	LATE CHARGES	14,000.00	3,540.48	13,997.26	2.74	99.98
590-000-665.000	INTEREST	25,000.00	3,180.33	68,847.90	(43,847.90)	275.39
590-000-675.000	MISCELLANEOUS	0.00	0.00	(422.11)	422.11	100.00
Total Dept 000		790,000.00	144,243.03	980,690.00	(190,690.00)	124.14
TOTAL REVENUES		790,000.00	144,243.03	980,690.00	(190,690.00)	124.14

<b>Expenditures</b>						
Dept 000	SALARY/EMPLOYEE	15,187.54	1,446.65	17,861.98	(2,674.44)	117.61
590-000-701.020	SALARY/TRUSTERS	680.00	130.76	1,667.16	(987.16)	245.17
590-000-701.050	SALARY/SUPERVISOR	1,895.20	361.54	4,624.89	(2,729.69)	244.03
590-000-701.100	SALARY/TREASURER	1,648.00	316.92	3,874.40	(2,226.40)	235.10
590-000-701.200	SALARY/CLERK	1,731.28	332.96	4,245.08	(2,513.80)	245.20
590-000-707.000	PENSION	3,577.75	432.14	5,475.91	(1,898.16)	153.05
590-000-712.000	INSURANCE BENEFITS	8,595.51	1,157.91	12,701.32	(4,105.81)	147.77
590-000-720.000	SOCIAL SECURITY	1,617.36	194.77	2,427.51	(810.15)	150.09
590-000-725.000	RETIREMENT BENEFITS	2,500.00	2,500.00	0.00	0.00	100.00
590-000-727.000	OFFICE SUPPLIES & POSTAGE	100.00	0.00	4,230.00	(1,130.00)	136.45
590-000-805.000	PROFESSIONAL FEES - AUDIT	3,100.00	0.00	476.52	819.28	36.77
590-000-808.000	PROFESSIONAL FEES	1,295.80	0.00	682,192.50	87,807.50	88.60
590-000-820.000	SEWER USAGE FEE	770,000.00	142,282.00	101,117.06	(1,517.06)	101.52
590-000-821.000	SEWER MAINTENANCE	99,600.00	16,965.08	0.00	1,130.55	0.00
590-000-825.000	ADMINISTRATIVE EXP	1,130.55	0.00	0.00	503.05	0.00
590-000-922.000	CONSUMERS LIFT STATIONS	503.05	0.00	1,113.04	(1,113.04)	100.00
590-000-931.000	EQUIPMENT MAINTENANCE	0.00	0.00	(10.00)	4,500.00	100.00
590-000-956.000	MISCELLANEOUS	0.00	0.00	0.00	4,500.00	100.00
590-000-963.000	INSURANCE & BONDS	4,500.00	0.00	0.00	45,983.36	0.00
590-000-968.000	DEPRECIATION	45,983.36	0.00	0.00	0.00	0.00
Total Dept 000		963,645.40	166,120.73	844,497.37	119,148.03	87.64

<b>Dept 101 - ADMINISTRATION</b>						
590-101-931.000	EQUIPMENT MAINTENANCE	0.00	17.30	944.87	(944.87)	100.00
590-101-963.000	INSURANCE & BONDS	0.00	0.00	4,675.60	(4,675.60)	100.00
Total Dept 101 - ADMINISTRATION		0.00	17.30	5,620.47	(5,620.47)	100.00

TOTAL EXPENDITURES		963,645.40	166,138.03	850,117.84	113,527.56	88.22
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Fund 590 - SEWER FUND:		790,000.00	144,243.03	980,690.00	(190,690.00)	124.14
TOTAL REVENUES		963,645.40	166,138.03	850,117.84	113,527.56	88.22
TOTAL EXPENDITURES		(173,645.40)	(21,895.00)	130,572.16	(304,217.56)	75.19
Fund 591 - WATER FUND						

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	YTD BALANCE 06/30/2025 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
<b>Fund 591 - WATER FUND</b>						
<b>Revenues</b>						
Dept 000	WATER USAGE FEES	545,200.00	60,108.21	755,182.32	(209,982.32)	138.51
591-000-607.000	WATER TAP-IN PRINCIPAL	4,800.00	5,800.00	13,050.00	(8,550.00)	290.00
591-000-628.000	LATE CHARGES	13,000.00	1,644.54	20,526.14	(7,526.14)	157.89
591-000-659.000	INTEREST	0.00	253.56	4,765.97	(4,765.97)	100.00
591-000-665.000						
Total Dept 000		562,700.00	67,806.31	793,524.43	(230,824.43)	141.02
<b>TOTAL REVENUES</b>						
		562,700.00	67,806.31	793,524.43	(230,824.43)	141.02
<b>Expenditures</b>						
Dept 000	SALARY/EMPLOYEE	15,187.54	1,446.63	17,861.58	(2,574.04)	117.61
591-000-701.020	SALARY/TRUSTEES	680.00	130.76	1,667.19	(987.19)	245.18
591-000-701.050	SALARY/SUPERVISOR	1,895.20	361.54	4,625.06	(2,729.86)	244.04
591-000-701.100	SALARY/TREASURER	1,648.00	316.94	3,874.56	(2,226.56)	235.11
591-000-701.200	SALARY/CLERK	1,731.28	332.96	4,245.05	(2,513.77)	245.20
591-000-701.300	PENSION	3,577.75	432.14	5,475.88	(1,898.13)	153.05
591-000-712.000	INSURANCE BENEFITS	8,595.51	1,157.91	12,701.32	(4,105.81)	147.77
591-000-720.000	SOCIAL SECURITY	1,617.36	194.78	2,427.52	(810.16)	150.09
591-000-725.000	RETIREMENT BENEFITS	2,500.00	2,500.00	4,230.00	0.00	100.00
591-000-805.000	PROFESSIONAL FEES - AUDIT	3,100.00	0.00	4,230.00	(1,130.00)	136.45
591-000-808.000	PROFESSIONAL FEES	1,495.80	0.00	565,796.90	1,019.28	31.86
591-000-813.000	WATER USAGE FEE	465,000.00	102,702.18	565,796.90	(100,796.90)	121.68
591-000-815.000	HYDRANT FEE	5,460.00	0.00	5,845.00	(385.00)	107.05
591-000-824.000	WATER MAINTENANCE	250.00	0.00	0.00	250.00	0.00
591-000-922.000	CONSUMERS VALVE PRT COLDWATER	348.42	0.00	0.00	348.42	0.00
591-000-931.000	EQUIPMENT MAINTENANCE	1,430.55	0.00	1,113.04	317.51	77.81
591-000-958.000	Conference & Workshops	500.00	0.00	0.00	500.00	0.00
591-000-963.000	INSURANCE & BONDS	4,500.00	0.00	0.00	4,500.00	0.00
591-000-968.000	DEPRECIATION	22,686.00	0.00	0.00	22,686.00	0.00
591-000-970.000	Capital Outlay	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 000		548,203.41	109,575.84	632,839.62	(84,636.21)	115.44
<b>Dept 101 - ADMINISTRATION</b>						
591-101-931.000	EQUIPMENT MAINTENANCE	0.00	17.30	944.87	(944.87)	100.00
591-101-963.000	INSURANCE & BONDS	0.00	0.00	4,675.60	(4,675.60)	100.00
Total Dept 101 - ADMINISTRATION		0.00	17.30	5,620.47	(5,620.47)	100.00
<b>TOTAL EXPENDITURES</b>						
		548,203.41	109,593.14	638,460.09	(90,256.68)	116.46
<b>Fund 591 - WATER FUND:</b>						
<b>TOTAL REVENUES</b>		562,700.00	67,806.31	793,524.43	(230,824.43)	141.02
<b>TOTAL EXPENDITURES</b>		548,203.41	109,593.14	638,460.09	(90,256.68)	116.46
<b>NET OF REVENUES &amp; EXPENDITURES</b>		14,496.59	(41,786.83)	155,064.34	(140,567.75)	1,069.66
<b>Fund 703 - TAX FUND</b>						
<b>Revenues</b>						

REVENUE AND EXPENDITURE REPORT FOR RICHFIELD TOWNSHIP

PERIOD ENDING 06/30/2025  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	YTD BALANCE 06/30/2025 (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BUDGET USED
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Fund 703 - TAX FUND

Revenues						
Dept 000						
703-000-675.000	MISCELLANEOUS	0.00	0.00	(25.00)	25.00	100.00
Total Dept 000		0.00	0.00	(25.00)	25.00	100.00
TOTAL REVENUES		0.00	0.00	(25.00)	25.00	100.00
Expenditures						
Dept 000						
703-000-931.000	Equipment Maintenance	0.00	0.00	175.00	(175.00)	100.00
Total Dept 000		0.00	0.00	175.00	(175.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	175.00	(175.00)	100.00

Fund 703 - TAX FUND:

TOTAL REVENUES	0.00	0.00	(25.00)	25.00	100.00
TOTAL EXPENDITURES	0.00	0.00	175.00	(175.00)	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	(200.00)	200.00	100.00

Fund 728 - PENSION FUND

Revenues						
Dept 000						
728-000-665.000	INTEREST	0.00	0.00	8,692.87	(8,692.87)	100.00
728-000-684.000	EMPLOYEE CONTRIBUTION - NAT	0.00	0.00	16,224.01	(16,224.01)	100.00
Total Dept 000		0.00	0.00	24,916.88	(24,916.88)	100.00
TOTAL REVENUES		0.00	0.00	24,916.88	(24,916.88)	100.00

Expenditures

Dept 000						
728-000-707.000	PENSION WITHDRAWAL	0.00	0.00	91,433.88	(91,433.88)	100.00
Total Dept 000		0.00	0.00	91,433.88	(91,433.88)	100.00
TOTAL EXPENDITURES		0.00	0.00	91,433.88	(91,433.88)	100.00

Fund 728 - PENSION FUND:

TOTAL REVENUES	0.00	0.00	24,916.88	(24,916.88)	100.00
TOTAL EXPENDITURES	0.00	0.00	91,433.88	(91,433.88)	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	(66,517.00)	66,517.00	100.00

Fund 736 - PUBLIC EMPLOYEE HEALTH CARE FUND

Revenues						
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REVENUE AND EXPENDITURE REPORT FOR RICHFIELD TOWNSHIP

PERIOD ENDING 06/30/2025  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	AVAILABLE BALANCE	% BDT USED
		2024-25 ORIGINAL BUDGET	MONTH 06/30/2025 INCREASE (DECREASE)			
<b>Fund 736 - PUBLIC EMPLOYEE HEALTH CARE FUND</b>						
Revenues						
Dept 000						
736-000-670.000	INVESTMENT EARNINGS	0.00	0.00	107,835.83	(107,835.83)	100.00
Total Dept 000		0.00	0.00	107,835.83	(107,835.83)	100.00
<b>TOTAL REVENUES</b>						
Expenditures						
Dept 000						
736-000-825.000	ADMINISTRATIVE EXP	0.00	0.00	4,273.69	(4,273.69)	100.00
Total Dept 000		0.00	0.00	4,273.69	(4,273.69)	100.00
<b>TOTAL EXPENDITURES</b>						
<b>Fund 736 - PUBLIC EMPLOYEE HEALTH CARE FUND:</b>						
<b>TOTAL REVENUES</b>		0.00	0.00	107,835.83	(107,835.83)	100.00
<b>TOTAL EXPENDITURES</b>		0.00	0.00	4,273.69	(4,273.69)	100.00
<b>NET OF REVENUES &amp; EXPENDITURES</b>		0.00	0.00	103,562.14	(103,562.14)	100.00
<b>TOTAL REVENUES - ALL FUNDS</b>						
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		4,834,324.78	554,752.72	5,570,184.75	(735,859.97)	115.22
<b>NET OF REVENUES &amp; EXPENDITURES</b>		4,956,858.52	710,611.96	4,854,496.03	376,538.35	92.80
		(122,533.74)	(155,859.24)	715,688.72	(1,112,398.32)	180.41

11B.

# Qualified Abatement Services, Inc.

1735 E. McNichols Road, Detroit, MI 48203 \* Phone: (313) 733-4144 \* Fax: (313) 826-0009

Proposal #: P-25175

June 16, 2025

To: Mr. Joseph Madore

Richfield Township  
5381 N. State Road  
Davison, MI 48423  
E-mail: [Supervisor@richfieldtwp.org](mailto:Supervisor@richfieldtwp.org)

Project:

Richfield Township Hall  
5381 N. State Road, Davison, MI 48423  
Crawl Spaces  
Mold Remediation

**Scope of Work:**

Qualified Abatement Services, Inc. will supply all supervision, labor, material, equipment to perform the following mold remediation services within the 3 crawl spaces:

**Option #1:**

1. Removal of misc. debris, poly vapor barrier, and abandon flex ducts within (3) crawl spaces.
2. Apply Shockwave, an EPA registered disinfectant, sanitizer and cleaner to all surfaces within all (3) crawl spaces.

Quote: *Twelve Thousand Three Hundred Eighty Dollars* \$12,380.00

**Option #2:**

1. Apply 1-coat of Aftershock, an EPA registered disinfectant, sanitizer, cleaner and encapsulant to all trusses and deck in the **middle crawl space**.

Quote: *Fifteen Thousand Nine Hundred Dollars* \$15,900.00

**Option #3:**

1. Apply 1-coat of Kilz mold and mildew, an interior/exterior primer to all trusses and deck in the **middle crawl space**.

Quote: *Twelve Thousand Eight Hundred Dollars* \$12,800.00

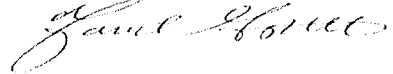
**Clarifications:**

- Quotes are based on a workday work schedule (Monday – Thursday).
- Quotes do not include any 3<sup>rd</sup> party air monitoring or clearance samples.
- Quotes include all proper disposal.
- Owner to supply water and electrical hook ups.
- Qualified cannot guarantee the mold will not grow back.
- Quote does not include any re-installation.
- Any ventilation system in the work area needs to be shut down during work.

All work will be performed in compliance with the Federal Clean Air Act, N.E.S.H.A.P., and all current and applicable state and federal regulations.

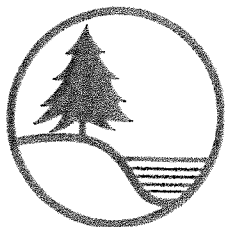
Thank you for the opportunity to quote this work. If you have any questions, please call.

Sincerely,  
QUALIFIED ABATEMENT SERVICES, INC.



Forrest Goyette  
President

FG/mv



# Richfield Township

5381N. State Road Davison, MI 48423-8595  
Phone:(810)653-3564 • Fax:(810)653-6295  
[www.richfieldtp.org](http://www.richfieldtp.org)

Joseph M. Madore  
Supervisor  
Cheryl Campbell-Hoberg  
Clerk  
Brian Arnes  
Treasurer  
Don Harris  
Trustee  
John Minto  
Trustee

## Memorandum

To: Board members  
Date: July 10, 2025  
RE: Personnel committee update – Part Time position Building inspector & Code enforcement

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**Background:** October 28, 2020 an agreement was approved by the Board to hire Travis Covert to a part-time position of Building Inspector and Code enforcement. The wage for the two positions was \$23,595.00 per year.

About 5 months after starting the job, Travis Covert requested the Board consider a wage increase and the issue was taken to the Board for consideration. As noted in the April 2021 Board meeting minutes, a motion was made by Webber, seconded by Buterakos to grant the request for a wage increase for the Part-time positions from \$23,595.00 to \$32,000.00. This represented an increase of \$8,405.00 or 35.6%. Those voting in favor of the increase were: Buterakos, Webber, Marden, Madore & Pyles.

**Analysis:** It has been just over 4 years since the wage for this part-time position was increased and Travis Covert has requested the Board to consider an increase of \$8,000.00 to bring the compensation to \$40,000.00. I have included 2 correspondences from Travis regarding this request for your review as well as a copy of the current employment agreement for these positions.

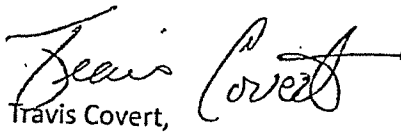
Over the last month I have reached out to other communities and am gathering some local information related to these positions including wages (hours or salary?), contractor vs. employee, hours worked, etc. I am in the process of gathering additional information and hope to have some type of recommendation from the personnel committee at the August 11<sup>th</sup> Board meeting.

Joseph M. Madore  
Richfield Township Supervisor

6/5/2025

Dear board members,

It has been several years since my last pay raise. Over the years cost of living and the rate of inflation have gone up significantly. I am requesting that the board consider a raise of \$8,000.00 which would take my yearly salary to \$40,000.00. Thank you for your consideration.

  
Travis Covert,

Richfield Township Building Official,  
Zoning Administrator and Code Enforcement Officer

Joe, I did some research and I have been grossly underpaid here. I understand these salaries are full time and come with health and retirement benefits that probably add up to another 30,000 above their yearly salary. Please consider a raise in my salary based on the information I provided.

Thanks for your consideration

Travis

9:20 AM 6/13/25

**PART TIME EMPLOYEE AGREEMENT**

**BETWEEN**

**RICHFIELD TOWNSHIP  
AND**

**Travis Covert**

April 19, 2021

## Part Time Employee Agreement

This Agreement is made as of the 12<sup>th</sup> day of April 2021, by and between Richfield Township ("Township"), and Travis Covert. This agreement replaces the former agreement dated October 28<sup>th</sup> 2020.

WHEREAS, the Township is desirous of entering into a Part-Time Employee Agreement ("Agreement") with Travis Covert for the administration and enforcement of the building codes, the zoning ordinance and other ordinances of the Township, under the terms and conditions set forth below.

WHEREAS, the Part Time Employee is willing to enter into this Agreement to perform such services under said terms and conditions; and

NOW, THEREFORE, in consideration of the mutual promises and benefits provided for herein, the Township and the Part Time Employee agree as follows:

### I. TERM

A. This Agreement shall commence April 19<sup>th</sup> 2021 and will remain in effect unless terminated by the Township as prescribed herein. The Part Time Employee is an at-will employee and may be terminated with or without cause at the sole discretion of the Township.

### II. DUTIES

A. The Part Time Employee shall perform and discharge all duties assigned from time to time by the Township, through its Supervisor, in connection with the administration and enforcement of the Township's building codes, zoning ordinance and other ordinances. Such duties shall generally include, but shall not be limited to, those contained in the Township's job description for Building Inspector/Code Enforcement Officer and the duties assigned to the Zoning Administrator by the Township's Zoning Ordinance as same shall be amended from time to time.

B. The Part Time Employee shall devote the time, attention, and energy necessary to effectively administer and enforce the Township's codes and ordinances. The Contractor shall generally be available for appointments and inspections during the hours agreed upon by the Supervisor and the Contractor, and shall attend one (1) Planning Commission meeting and one (1) Zoning Board of Appeals meeting and one preliminary site plan review meeting each month. Attendance at these three meetings each month shall be included in the salary provided in the Agreement. Attendance at any additional meetings shall be paid

for at the rate of \$35.00 per meeting.

### III. COMPENSATION

A. The Part Time Employee shall be paid the sum of thirty-two thousand (\$32,000.00) effective April 19<sup>th</sup> 2021, payable through the normal bi-weekly payroll of the Township. This new rate was approved at the April 12<sup>th</sup> 2021 regular Township Board meeting.

B. The Part Time Employee shall not be required to be available for appointments and inspections on any day that is deemed by the Township to be an official holiday and which results in the closure of the Township office.

C. The Township shall pay or the Part Time Employee shall be reimbursed for all reasonable expenses, including professional association dues, subscriptions to publications, extra committee meeting expenses, the cost for attending workshops, seminars, or training sessions which relate to the performance of the Part Time Employee's duties, subject to the prior approval of the Township through the Supervisor. The Part Time Employee shall be reimbursed for all travel mileage expenses related to the performance of the Contractor's duties under this Agreement at the rate of reimbursement established by the Township Board.

D. The Part Time Employee shall submit any and all expense verification documentation and receipts requested by the Township prior to being entitled to any expense reimbursement.

### IV. BENEFITS

A. The Township and the Part Time Employee acknowledge that the Part Time Employee is subject to or covered by the personnel policies and procedures of Richfield Township, and is not entitled to any of the employee benefits described or provided therein.

### V. TERMINATION

A. This Agreement may be terminated at any time by the Part Time Employee at any time; provided, however, that the Part Time Employee shall give the Township at least fourteen (14) days written notice of such termination. Upon receipt by the Township of the Part Time Employee's notice of termination, the Township may, at its sole discretion, immediately terminate Agreement. Any termination of the Agreement by the Part Time Employee shall terminate the rights and obligations of each of the parties including the Part Time Employee's

right to a renewal or extension of this Agreement.

B. This Agreement may be terminated by the Township as follows:

1. At any time, with or without cause and without prior notice to the part time employee. It being expressly understood that the part time employee is an AT WILL EMPLOYEE.

## VI. ASSIGNMENT PROHIBITED

Neither the Township nor the Part Time Employee may assign or delegate any of its rights or obligations hereunder without first obtaining the written consent of the other.

## VII. INSURANCE

The Township provides a Township owned vehicle for use while performing the duties of Building Official and code enforcement officer, however if the Part Time Employee uses their personal vehicle to perform any of the duties of this position, then the Part Time Employee shall be required to pay for automobile liability insurance coverage, and **shall name the Township as an additional insured on the automobile insurance policy**, which policy shall provide for public liability coverage of not less than \$300,000.00, and include at least \$50,000.00 in coverage for property damage.

## VIII. MISCELLANEOUS

This Agreement contains all of the terms and conditions of the relationship between the parties hereto, and no amendments or additions to this Agreement shall be binding unless in writing and signed by both parties. This Agreement shall be binding upon the parties, their legal representatives, successors and assigns. This Agreement abrogates and takes the place of all prior agreements and / or understandings that may have been made by the Township. The captions or headings of this Agreement are for convenience only, and in no way define, limit or describe the scope or intent of this Agreement or any section hereof, nor in any way affect this Agreement.

## IX. NOTICES

Any notice required or permitted to be given under this Agreement shall be sufficient if in writing and if sent by first class mail to the last known address of

the party to whom such notice is directed.

X. WAIVER OF BREACH

A waiver by the Township or the Part Time Employee of a breach of any provision of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach by the other party.

XI. GOVERNING LAW

This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Michigan.

XII. SEVERABILITY

The invalidity of all or any part of any paragraph, section, sections, or paragraphs of this Agreement shall not invalidate the remainder of this Agreement or the remainder of any paragraph or section not invalidated unless the elimination of such section, sections, or paragraphs shall substantially defeat the intents and purposes of the parties hereto

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

RICHFIELD TOWNSHIP:

Part Time Employee:

\_\_\_\_\_  
Joseph M. Madore, Supervisor

\_\_\_\_\_  
Travis Covert

Witness \_\_\_\_\_

Witness \_\_\_\_\_

RESOLUTION 25-09

11 D.

**RESOLUTION TO ESTABLISH RICHFIELD TOWNSHIP  
STANDARDS OF ETHICS & CONFLICT OF INTEREST POLICY**

At a regular Board meeting on July 14, 2025, the Richfield Township Board of Trustees, Genesee County, Michigan adopted the following as the RICHFIELD TOWNSHIP STANDARD OF ETHICS AND CONFLICT OF INTEREST POLICY.

1. A public official or employee shall not divulge to any unauthorized person confidential information acquired in the course of employment in advance of the time prescribed for its authorized release to the public.
2. A public official or employee shall not represent his personal opinion as that of his board or commission.
3. A public official or employee shall use personnel resources, property and funds under his official care and control solely in accordance with prescribed constitutional, statutory, and regulatory procedures and not for personal gain or benefit.
4. A public official or employee shall not, directly or indirectly, solicit or accept any gift or loan of money, goods, services or other thing of value for the benefit of any person or organization other than the township that tends to influence the manner in which the public official or employee or any other public official or employee performs his official duties.
5. A public official or employee shall not engage in a business transaction in which he may profit from his official position or authority or benefit financially from confidential information he had obtained or may obtain by reason of such position or authority.
6. A public official or employee shall not engage in or accept employment or render services for any private or public interest when that employment or service is incompatible or in conflict with the discharge of his official duties or when that employment may tend to impair his independence of judgment or action in the performance of his official duties.
7. A public official or employee shall not participate in the negotiation or execution of contracts, making of loans, granting of subsidies, fixing of rates, issuance of permits or certificates or other regulation or supervision relating to any business entity in which he has directly or indirectly a financial or personal interest.

All Resolutions and parts of Resolutions, insofar as they conflict with the provisions of this Resolution be and they, hereby, are rescinded.

The Supervisor declared the resolution, adopted.

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Cheryl Campbell-Hoberg  
Richfield Township Clerk

# FY 2025 Maintenance

## #0016 Fuller Drain

Tiger Run Subdivision

Richfield Twp., Section #21

Soil Type: Miami-Conover-Brookston (MI017)

Soil Group: B

### SESC MEASURES

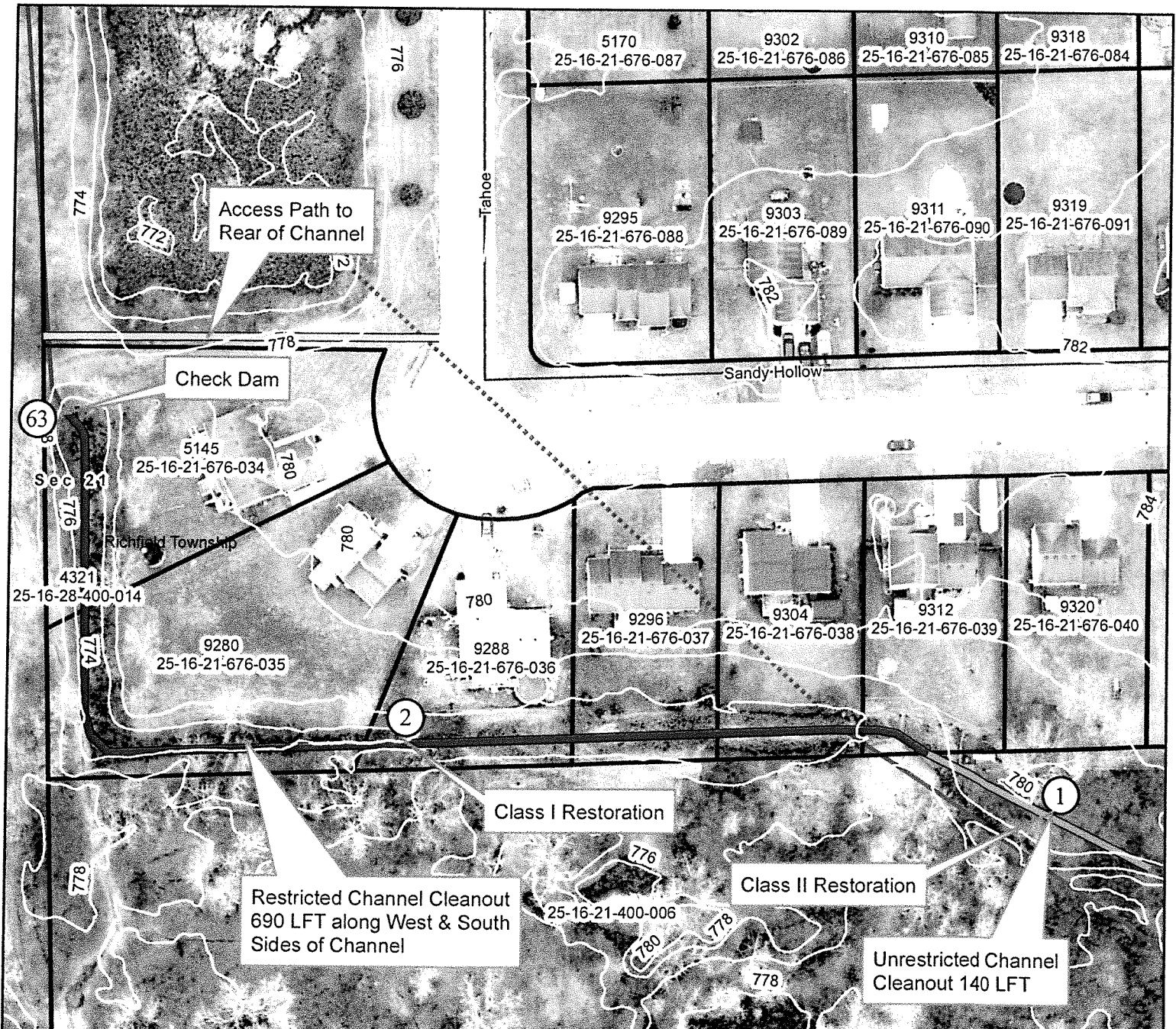
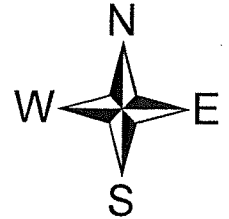
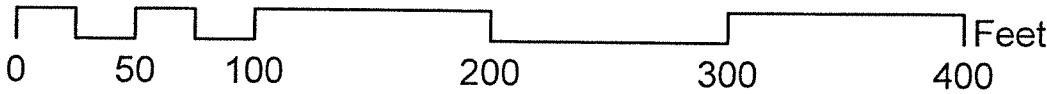
- ⑥③ Sed. Trap w/ Check Dam
- ① Daily Seeding
- ② Class I Restoration
- ⑨ Plain Rip Rap

### Easements

Subdivision: 60 Ft Wide

Farmland: 80 Ft Wide

1 inch = 80 feet



#0016 Fuller Drain

Bid Opening: 10 June 2025 11:00 A.M. By: David L. Ritbarchik

Item	Description	Estimated Quantity	Unit	SF Construction LLC		Avery Allen Construction		Heysteck Excavating		Zervan Bros. Excavating		Vincek Excavating		Cook Excavating	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Restricted Clearing	690	LFT	\$30.00	\$20,700.00	\$37.00	\$25,530.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	Restricted Cleanout	690	LFT	\$9.00	\$6,210.00	\$24.50	\$16,905.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	Class I Restoration	690	LFT	\$17.00	\$11,730.00	\$19.50	\$13,455.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	Unrestricted Clearing	140	LFT	\$12.00	\$1,680.00	\$5.00	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	Unrestricted Cleanout	140	LFT	\$5.00	\$700.00	\$3.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	Machine Grading	140	LFT	\$4.00	\$560.00	\$3.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	Class II Restoration	140	LFT	\$4.00	\$560.00	\$3.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	Plain Rip Rap on Fabric	20	SYD	\$70.00	\$1,400.00	\$90.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	Access Clear & Restore	1	LSUM	\$4,000.00	\$4,000.00	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	SESC Measures	1	LSUM	\$1,500.00	\$1,500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	Mobilization	1	LSUM	\$2,500.00	\$2,500.00	\$2,800.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12															
Total				\$51,540.00	\$51,540.00	\$67,450.00	\$67,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
As-Read				\$51,540.00	\$51,540.00	\$67,450.00	\$67,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rank				1		2		3		4		5		6	

Yearly Maintenance Limit is \$20,560.00  
 Comm. Bal. as of 6-10-2025 is (-\$2,259.98)

11 E.

RESOLUTION 25-10  
MAINTENANCE AND/ OR REPAIR #0016 Fuller Drain

At a regular meeting of the governing body of RICHFIELD TOWNSHIP, Genesee County, Michigan held in said Richfield Township on July 14, 2025

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_

BE IT RESOLVED, that RICHFIELD TOWNSHIP make and cause to be filed a petition in form substantially as follows:

Whereas, the **Genesee County Drain Commissioner** has been requested to perform maintenance and / or repairs to **FULLER DRAIN #0016** and;

Whereas, Section 196 of PA 40 of 1956 as amended requires the approval of the governing body of each township city and village affected by 20% of the cost when the cost will exceed statutory limits and;

Whereas, the **Genesee County Drain Commissioner** has determined that the necessary maintenance and / or repairs shall exceed the statutory limits.

Be it Resolved that the RICHFIELD TOWNSHIP does approve and authorize the expenditures in excess of the statutory limit in order to complete the necessary maintenance and/ or repairs.

Be it further Resolved, That the SUPERVISOR and CLERK be and hereby authorized and directed to execute said resolution for and on behalf of the RICHFIELD TOWNSHIP and to file same with the Drain Commissioner of the County of Genesee on this date: \_\_\_\_\_

ADOPTED: YEAS \_\_\_\_\_

NAYS \_\_\_\_\_

The Resolution was declared adopted.

\_\_\_\_\_ SUPERVISOR, RICHFIELD TOWNSHIP

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by RICHFIELD TOWNSHIP, Genesee County, Michigan, at the meeting above indicated, the original of which is in my office.

\_\_\_\_\_ CLERK, RICHFIELD TOWNSHIP

12A

**From:** Chief Melissa Galloway  
**To:** Richfield Township Clerk; Joseph Madore; Richfield Township Treasurer  
**Subject:** Police Report for July 2025 Board Meeting  
**Date:** Thursday, July 10, 2025 5:03:52 PM

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Board of Trustees

Police Report for July 2025 Board Meeting:

**NEW HIRE POLICE OFFICER UPDATE:** Per his FTO supervisors, Thomas Goodroe is doing well. Lt Bernard has completed Keegan Harburn's background investigation, and it has been submitted to MCOLES. We are waiting for it to be assigned to an MCOLES investigator for review.

**ANOTHER FATAL CRASH:** On June 13, 2025 at approximately 11:42 PM a 58 Y.O. male from Davison, driving a Jeep Cherokee pulled out of the drive of Outdoor Adventures onto E. Richfield Rd, failing to yield to a 38 Y.O. female who was travelling westbound on E. Richfield Rd on a motorcycle. The motorcycle collided with Jeep Cherokee; the Jeep then fled the scene. The 38 Y.O. female was transported to Huley Medical Center and later died of her injuries. The 58 Y.O. male turned himself in approximately 9 hours later and was lodged in the Genesee County jail and later released pending further investigation. The warrant request was submitted to the Genesee County Prosecutor's office for charges to be authorized.

**OUTDOOR ADVENTURES FIREWORKS:** There were no issues or extreme incidents at the Outdoor Adventures Fireworks on June 28<sup>th</sup> and July 5<sup>th</sup>. Davison Township PD gave us four of their officers both nights, giving us a total of 6 officers in the campground from 7PM until midnight. I later spoke with the campground manager who stated he received several positive comments from their members regarding the police presence. Sgt Snider put together a "plan of operation" manual which was given to every officer. He also contacted Medstar, who gave us a medical unit to remain on scene for the entire event both nights.

**ABOVE THE CALL OF DUTY:** I would like to give credit to Lt Bernard, whose big heart for children, causes him to go above the call of duty at times. Lt Bernard had noticed a teenage female walking on the side of M-15 when returning to the office from working the fireworks at Outdoor Adventures on June 28<sup>th</sup> after midnight. Lt Bernard contacted a duty car at which time he and the duty car spoke to the teenager. The teenager had been placed with her grandparents who lived in Richfield Township, due to her parents custody rights being taken away. The teenager, who was very respectful, stated she had

missed her daily walk she normally takes during the day because she does not have anything to do. She said her "parents" (AKA: grandparents) were at another location caring for another relative who needed medical care. She said she was bored, alone and did not have any friends. The next day, Lt Bernard reached out to the grandmother and supplied her with several resources of activities for the teenager and reached out to Voices for Children to see if they had any suggestions. He printed out documents regarding the activities and resources, had the grandmother come to the police department and took the time to explain to her the documents he had printed for her. The grandmother was extremely thankful for the information.

**NATIONAL NIGHT OUT:** This years National Night Out is on August 5<sup>th</sup> from 5P to 8P at "The Hub". Davison Township PD, City of Davison PD and Richfield Township PD are hosting the event for the second year in a row. Last years event had approximately 400 residents attend. There was a magician show, face painting, bounce house and slide, numerous prizes given out from free raffle tickets given to each attendee, all of the food was free to the community to include: pizza, burgers, hot dogs, chips, bottles of water, popcorn, and ice cream bars. This year we are hoping to have all of that, plus a helicopter for the children to see up close, along with possibly a dunk tank and much more. The event is completely free to the community and paid for by donations from various businesses. We are hoping to make this an annual event, bringing the police and the community together in a positive environment for everyone.

**DRUGS OFF THE STREETS:** Officer Nolff was conducting a welfare check at a residents house when he noticed in plain view, what appeared to be methamphetamine sitting on the bed of the residents. Officer Nolff questioned the male about the possible drugs at which time he was able to obtain an admission to the substance being meth (3.27 grams) and a confession that it was the males drugs. A warrant was submitted to the prosecutor's office and charges were authorized.

Officer Nolff was conducting a traffic stop for speeding and during the traffic stop was advised by LEIN that the driver had warrants for his arrest. Prior to the inventory search Officer Nolff asked the driver if there was anything illegal in the vehicle at which time the driver said yes and told him there were drugs in the center console. During the inventory search, Officer Nolff located the substance the center console of the vehicle. Officer Nolff, then Mirandizing the driver, questioned him about the substance found in the center console. Officer Nolff again obtained a confession from the driver that the substance was methamphetamine (.47 grams). A warrant was submitted to the prosecutor's office and charges were authorized.

Sgt Snider was responding to a single vehicle crash. Upon Sgt Snider's arrival the driver was intermittently breathing and was suspected the driver had overdosed on Opioids.

Sgt Snider, along with a off duty fire fighter, and Officer Foster from DAPD administered a total of two doses of Narcan to the driver. The driver later began breathing normally and became conscious, later refusing medical treatment. During the investigation, the drivers wallet contained suspected Heroin (approx. .8 grams), which was later submitted to the MSP Crime lab for analysis. We are awaiting the results of that test. Driver was lodged at the Genesee County jail for OUID (Operating Under Influence of Drugs).

CRASHES AT STATE AND COLDWATER: There have been 4 crashes at the intersection of State and Coldwater in the past 8 weeks, of which 3 of the 4 crashes had serious and/or fatal injuries.

Respectfully Submitted,

*Chief Melissa Galloway*

Chief Melissa Galloway  
Richfield Township Police Department  
5381 N State Rd  
Davison, MI 48423  
Office: 810-653-3565  
Cell: 810-399-9433  
Fax: 810-658-9466  
Email: [Policechief@richfieldtwp.org](mailto:Policechief@richfieldtwp.org)

RICHLAND TOWNSHIP POLICE DEPARTMENT

	January	February	March	April	May	June	July	August	September	October	November	December	Year Total
Calls For Service	357	255	292	351	347	360	0	0	0	0	0	0	1962
Complaints	82	68	73	77	66	72	0	0	0	0	0	0	438
Property Damage Accidents	21	11	9	15	9	16	0	0	0	0	0	0	81
Personal Injury Accidents	4	2	2	1	2	2	0	0	0	0	0	0	13
Fatal Accidents	0	0	0	0	1	1	0	0	0	0	0	0	2
Traffic Enforcement	115	113	148	122	120	147	0	0	0	0	0	0	765
Business Checks	1222	1057	575	1181	865	847	0	0	0	0	0	0	5747
Vacation Checks	209	164	66	57	51	27	0	0	0	0	0	0	574
Armed & Unarmed Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Assault	4	7	4	4	4	5	0	0	0	0	0	0	28
Breaking & Entering	0	2	1	3	3	1	0	0	0	0	0	0	10
Carry Concealed Weapon	0	0	0	0	0	1	0	0	0	0	0	0	1
Criminal Sexual Conduct	1	0	1	1	1	0	0	0	0	0	0	0	4
Dead On Arrival	1	3	0	0	2	0	0	0	0	0	0	0	6
Domestic	4	7	4	6	8	3	0	0	0	0	0	0	32
Forgery	0	0	0	0	0	0	0	0	0	0	0	0	0
Fraud	1	1	6	4	1	0	0	0	0	0	0	0	13
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Kidnapping	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	2	2	2	1	1	2	0	0	0	0	0	0	10
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Malicious Destruction of Property	1	0	0	1	0	1	0	0	0	0	0	0	3
Missing Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating While Intoxicated	0	1	1	1	5	4	0	0	0	0	0	0	12
Runaway	0	1	1	0	0	1	0	0	0	0	0	0	3
Suicide (Includes Attempt)	0	0	0	0	1	0	0	0	0	0	0	0	1
Stolen Vehicle	1	1	1	1	0	1	0	0	0	0	0	0	5
Violation Controlled Substance	0	0	1	0	2	2	0	0	0	0	0	0	5
Vehicular Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0

The above listed information is the police activity to date.

Respectfully Submitted,

*M. Galloway*  
 Chief Melissa Galloway

12 A.

12 B.

DAVISON RICHFIELD FIRE DEPARTMENT  
FIRE REPORTS

MONTH: JUNE 2025

AREA

RICHFIELD TWP.

<u>RUN #</u>	<u>DATE</u>	<u>LOCATION</u>	<u>TYPE</u>
25-186	6/1/2025	7240 N. HENDERSON RD	UNAUTH BURN
25-188	6/2/2025	7408 N. STATE RD	LINE DOWN
25-189	6/3/2025	10107 E. CLARK RD	SHORTED ELECT
25-194	6/5/2025	11135 E. CARR RD	WRONG LOCATION
25-195	6/5/2025	12426 E. STANLEY RD	UNFOUNDED
25-201	6/11/2025	6030 RICH ST	PERSON IN DISTRESS
25-204	6/13/2025	8351 E. RICHFIELD RD	PROVIDE EQUIP
25-206	6/14/2025	9412 E. COLDWATER RD	OPEN BURN
25-211	6/16/2025	7304 E. RICHFIELD RD	LINE DOWN
25-212	6/17/2025	N. IRISH/E. POTTER RDS	EXTRICATION
25-215	6/18/2025	11067 E. MT. MORRIS RD	SHORTED ELECT
25-217	6/19/2025	132 NIXON DR	FALSE ALARM
25-221	6/21/2025	6322 N. IRISH RD	TREE DOWN
25-222	6/22/2025	12443 E. STANLEY RD	UNAUTH BURN
25-223	6/22/2025	N. IRISH/E. CARPENTER RDS	CANCELED ENROUTE
<b>MUTUAL AID</b>			
25-185	6/1/2025	7210 BURPEE RD	GIVEN/ATLAS TWP
25-191	6/4/2025	701 CRAPO ST	GIVEN/FLINT CITY
25-205	6/14/2025	2656 CARPENTER RD	GIVEN/LAPEER CITY
25-209	6/16/2025	373 PLUM CREEK RD	GIVEN/LAPEER CITY

		<u>MONTH</u>	<u>RUNS</u>	<u>M.A</u>	<u>REPORT</u>
FIRES	15	JULY	8	0	0
M.A.	4	AUG	15	0	0
REPORT	0	SEPT	11	4	0
		OCT	8	1	0
		NOV	8	0	0
		DEC	12	2	0
		JAN	8	5	0
		FEB	4	1	0
		MAR	16	2	0
		APR	10	2	0
		MAY	12	1	0
		JUN	15	4	0
<b>TOTAL</b>	<b>19</b>	<b>TOTAL</b>	<b>127</b>	<b>22</b>	<b>0</b>

12 E.

### Code enforcement activity report - June 2025

Location/address	Description	Date open	Date revisited	Date closed	Comments / action taken
12113 E. Carpenter Rd	marijuana smell & traffic in/ out	3/31/2025			Sent notice of cease/desist of comm. Business @ res. Prop
			4/10/2025		No response from prop. Owner
			4/10/2025		Sent to Attorney
			6/12/2025		Court date moved to 8/21/25
8260 N. Irish Rd	Blight all over yard	4/2/2025			
			4/21/2025		sent notice w/ Ordinance copy
			5/29/2025		very little change/ recheck
					sent citaion w/ fine
7033 E. Mt. Morris Rd	Blight & Tall Grass	5/13/2025	5/20/2025		Sent Notice of Correction
			6/9/2025		No Change/ Sent citation/ fine
			6/23/2025		No Change/ fine not paid
			6/24/2025	6/24/2025	Sent to Attorney
4148 N. Oak Rd	Cricken compalint	5/28/2025			
			6/16/2025		Sent notice w/ ordinance copy
			6/30/2025		no change, sent citation
					Coop moved, CLOSED
9297 E. Mt. Morris Rd	Tall Grass	5/29/2025			
			6/11/2025		Send Grass letter
			6/23/2025		Send 2nd letter to cut all grass
					Renter submitted letter
					for pollinator garden.
6373 N. State Rd	tall grass/ brush pile	6/2/2025			
			6/16/2025		Send Notice
			6/30/2025		Send 2nd notice
					mowed, CLOSED

5465 N. State Rd	Blight around letter	6/10/2025	6/26/2025		Tall grass/ blight: sent notice
					No change, send infraction
					ticket w/ fine
5444 N. State	Tall grass/ blight	6/9/2025	6/26/2025		grass mowed/ seen blight
					blight still there/ sent infrac.
					ticket w/ fine
5429 N. State	Chickens	6/9/2025			Can't see from road, sent
			6/23/2025		letter w/ ordinance.
				6/26/2025	No response to letter, can't see
					a rooster. Close complaint
6051 Thomas Street	Tall Grass	6/10/2025	6/24/2025	6/24/2025	No change/ Requested mowers
			6/26/2025		Res called, requested time
					was out of town. Canceled
					mowers, gave res. A week.
3435 N. Henderson	Blight	6/12/25 Court			Judgment to enter after 30 days
7017 Normandy Ct	Blight	6/12/25 Court			Judgment to enter after 30 days
6087 Rich St	Tall Grass	6/16/2025			Send notice
			6/25/2025	6/25/2025	Grass Mowed by res.
11270 E. Coldwater Rd	blight vehicle	6/17/2025			send correction notice
					w/ copy of ordinance
11256 E. Coldwater Rd	blight trash/ vehicle	6/17/2025			sent notice w/ ordinance
8006 E. Richfield Rd	Tall Grass	6/17/2025			Letter sent to mow
			6/24/2025	6/24/2025	property mowed by res.
5480 N. State Rd	Tall Grass	6/17/2025			Send notice

				6/30/2025			part mowed, recheck 1 week
6068 N. Gale Rd	Tall Grass		6/23/2025				Send Grass letter
4120 N. State Rd	Tall Grass/ Wood Pile		6/23/2025				Send grass letter
7335 Lanewood Dr	Tall Grass		6/23/2025				Send Grass letter
5061 N. Henderson rd	inground pool		6/25/2025				Sent correction notice w/ copy of IPMC section for pools
3143 N. State	Fireworks tent check		6/25/2025				Fireworks being sold by owner has all proper state inspects and permits, no action needed
6069 N. Gale Rd	Tall Grass		6/26/2025		6/26/2025		yard well maintained, wrong address was given. No action
6067 Thomas St	Property Maint.		6/26/2025				excessive racoons/ cats Sent correction notice violation's IPMC codes
10143 E. Stanley Rd	Misc.		6/26/2025				Person living in Van. Drove by unable to visually verify Sent letter.
V/L in Forest Creek	Tall Grass		6/30/2025				Letter sent to H.O.A Pres.
10078 E. Coldwater Rd	Chicken Odar		6/30/2025				didn't notice smell, no action
4091 N. State RD	Tall Grass		6/30/2025				Send letter

# Richfield Twp. Permits Issued List

07/01/2025

Issued	Permit	Address	Owner	Contractor	Type	Value	Fees	Final
06/03/2025	PB250143	10094 E STANLEY RD 16-15-100-016	BIAZZA, MATT		Addition		\$1,160.00	
06/05/2025	PB250144	8211 E RICHFIELD RD 16-29-551-001	HERRFURTH, ANDREW		Deck		\$70.00	
06/09/2025	PB250145	4338 N VASSAR RD 16-30-100-010	SYTEK, CARL M		ROOFING	\$1,400	\$78.00	06/23/2025
06/11/2025	PB250148	9447 E COLDWATER RD 16-16-400-022	TIERMAN, DAVID G &		Shed		\$108.00	
06/23/2025	PB250149	8085 N STATE RD 16-04-400-009	DIAMOND EXCAVATI		Sign	\$750	\$85.80	
06/30/2025	PB250153	3369 SPRUCEBRIDGE CT 16-33-627-076	DAVIS, WILLIAM N &		Deck		\$55.00	
06/02/2025	PB250140	7114 E CARPENTER RD 16-30-100-024	ISAAC, MICHELLE	BURNASH WRECKING	Demolition	\$5,775	\$62.40	
06/02/2025	PB250141	425 S VAN BUREN CIR 16-27-776-425	ROCHELLEAU, MICHA	C & L WARD BROS. CO	Door		\$72.00	
06/02/2025	PB250142	9520 WEEPING CHERRY 16-33-626-085	BURKE, CATHERINE	C & L WARD BROS. CO	Window		\$72.00	
06/10/2025	PB250147	7449 E COLDWATER RD 16-18-576-065	GATZ, ANDREW	GUNS N' HOSES LLC	ROOFING	\$6,200	\$78.00	
06/30/2025	PB250154	9396 SYCAMORE CT 16-33-626-016	RATCLIFF, LISA LYNN	HOME DEPOT USA, IN	Window	\$6,763	\$72.00	
06/10/2025	PB250146	6114 N GALE RD 16-16-300-018	SHAFER, WAYNE & PE	MESTER EXTERIORS L	ROOFING	\$9,790	\$78.00	
06/23/2025	PB250151	9110 E COLDWATER RD 16-21-100-028	ANDERSON, ERIC	MESTER EXTERIORS L	ROOFING	\$11,900	\$78.00	
06/23/2025	PB250150	3097 N HENDERSON RD 16-35-400-019	BRAHAM, TRACY L	RENEWAL BY ANDER	Window	\$19,167	\$72.00	

PermitType = Building ANDPermitDateIssued Betwe

Total Permits: 14  
 Total Value: 61,745  
 Total Fees: 2,141.20